Admission

Requirements for admission to California State University, San Bernardino are in accordance with Title 5, Chapter 1, Subchapter 3, of the California Code of Regulations. Complete information is available at the CSU website (https://www.calstate.edu). All CSU applications must be submitted online at CalState Apply (http://www.calstate.edu/apply). An acknowledgement will be sent to the applicant when the online application has been submitted.

Cal State San Bernardino advises prospective students that they must supply complete and accurate information on the application for admission, residency questionnaire, and financial aid forms. Further, applicants must, when requested, submit authentic and official transcripts of all previous academic work attempted. Failure to file complete, accurate, and authentic application documents may result in denial of admission, cancellation of registration or academic credit, suspension or expulsion (Section 41301, Article 1.1, Title 5, California Code of Regulations).

CSU Immunization Requirements

Immunization requirements are not admission requirements, but are required of students as conditions of enrollment in the CSU.

Entering CSU students are required to present proof of the following immunizations to the CSU campuses they will be attending before the beginning of their first term of enrollment: A.) Measles, Mumps, and Rubella (MMR), B.) Varicella (Chickenpox), C.) Tetanus, Diphtheria and Pertussis (Tdap), D.) Meningococcal conjugate (Serogroups A, C, Y, W-135), and E.) Screening and Risk Assessment for Tuberculosis (TB).

In addition to these required vaccines and screenings, the Center for Disease Control and Prevention (CDC) and California Department of Public Health (CDPH) strongly recommends several additional vaccinations.

Campus implementation of the required immunizations and screenings shall include provisions for exemptions based on medical considerations only.

Your MyCoyote account will be updated and a hold will be placed if your proof of immunization has not been received by the Student Health Center. For more information, and to find out about additional recommended immunization and screenings, please visit the Student Health Center website (https://www.csusb.edu/student-health-center/).

Note: The CSU anticipates a policy change to the immunization requirements for the 2021-2022 academic year.

Undergraduate Application

Requirements for admission to CSU San Bernardino are in accordance with Title 5, Chapter 1, Subchapter 3, of the California Code of Regulations. Complete information is available at the CalState website (https://www.calstate.edu). Requirements for admission to All CSU applications must be submitted online at CalState Apply (http://www.calstate.edu/apply/). An acknowledgement will be sent to the applicant when the online application has been submitted.

Importance of Filing Complete, Accurate and Authentic Application Documents

CSU San Bernardino advises prospective students that they must supply complete and accurate information on the application for admission, residency questionnaire and financial aid forms. Further, applicants must, when requested, submit authentic and official transcripts of all previous academic work attempted. Failure to file complete, accurate and authentic application documents may result in denial of admission, cancellation of registration or academic credit, suspension or expulsion (Section 41301, Article 1.1, Title 5, California Code of Regulations).

Prospective students applying for part-time or full-time undergraduate programs of study must submit a completed undergraduate application. The $70 nonrefundable application fee should be paid online at the time of application via credit card or PayPal and may not be transferred or used to apply to another term. An alternate major may be requested on the application if desired by the campus. The applications of persons denied admission to an impacted campus may be redirected to another campus at no cost, but only if the applicant is CSU eligible.

CSU Application Filing Periods

Not all campuses/programs are open for admission to every term. Visit Cal State Apply to determine if a campus is open or still accepting applications for the term.

<table>
<thead>
<tr>
<th>Terms</th>
<th>Applications first accepted</th>
<th>Initial Filing Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer term</td>
<td>Feb. 1</td>
<td>February 1-28</td>
</tr>
<tr>
<td>Fall term</td>
<td>Oct. 1</td>
<td>Oct. 1-Nov. 30</td>
</tr>
<tr>
<td>Spring term</td>
<td>Aug. 1</td>
<td>August 1-31</td>
</tr>
</tbody>
</table>

Students interested in attending only the summer term at CSUSB should visit Admissions & Student Recruitment (http://admissions.csusb.edu/) around April 1 for information.

Each non-impacted campus accepts applications until capacities are reached. Many campuses limit undergraduate admission in an enrollment category due to overall enrollment limits. If applying after the initial filing period, consult the campus admission office for current information.

Similar information is conveniently available at Cal State Apply and Admissions & Student Recruitment (http://admissions.csusb.edu/).

On-time applicants may expect to receive an acknowledgment from the campuses to which they have applied within two to four weeks of filing the application. The notice may also include a request that applicants submit additional records necessary to evaluate academic qualifications. Applicants may be assured of admission if the evaluation of relevant qualifications indicates that applicants meet CSU admission requirements, and in the case of admission impaction, supplemental criteria for admission to an impacted program. Unless specific written approval/confirmation is received, an offer of admission is not transferable to another term or to another campus.

Impacted Programs

The CSU designates programs as impacted when more applications from regularly eligible applicants are received in the initial filing period (October and November for fall terms, June for winter terms, August for spring terms, February for summer terms) than can be accommodated. Some programs are impacted at every campus that they are offered; others are impacted only at a few campuses. Candidates for admission must meet
all of the campus’ specified supplementary admission criteria if applying to an impacted program or campus.

The CSU will announce during the fall filing period those campuses or programs that are impacted. Detailed information on campus and program impaction (https://www2.calstate.edu/attend/impaction-at-the-csu/) will be available through the CSU Chancellor’s Office.

Campuses will communicate supplementary admission criteria for all impacted programs to high schools and community colleges in their service area and will disseminate this information to the public through appropriate media. This information will also be published at the CSU campus individual website and made available online at the Cal State Apply.

Applicants must file applications for admission to an impacted program during the initial filing period. Applicants who wish to be considered in impacted programs at more than one campus should file an application at each campus for which they seek admission consideration.

**Supplementary Admission Criteria**

Each campus with impacted programs or class-level admission categories uses supplementary admission criteria in screening applicants. Supplementary criteria may include rank-ordering of freshman applicants based on the CSU eligibility index or rank-ordering of transfer applicants based on verification of the Associate in Arts for Transfer (AA-T) or Associate in Science Transfer (AS-T) degrees, the overall transfer grade point average (GPA), completion of specified prerequisite courses and a combination of campus-developed criteria. Applicants for freshman admission to impacted campuses or programs are required to submit scores on either the SAT or the ACT, regardless of GPA. For fall admission, applicants should take tests as early as possible, but no later than November or December of the preceding year.

The supplementary admission criteria used by the individual campuses to screen applicants are made available by the campuses to all applicants seeking admission to an impacted program.

CSU San Bernardino is impacted for first-time freshman applicants and expects to utilize supplemental admission criteria for admission of first-time freshman applicants to the campus. All first-time freshman applicants must apply for admission during the initial application admission-filing period (October 1 through November 30 for fall) to be considered for admission. All CSU subject matter (a-g) requirements must be complete, in progress, or planned with a grade of “C-” or better prior to high school graduation and may not be completed during the summer following high school graduation. CSU eligible first-time freshman applicants graduating from high schools in CSUSB’s defined local area will be considered for admission based on CSU system wide eligibility criteria. CSU eligible first-time freshman applicants graduating from high schools outside of CSUSB’s defined local area will be "rank ordered" by eligibility index and admission offers will be made in descending order of eligibility index totals until the freshman class target is met.

CSU San Bernardino is also impacted for upper-division transfer students and expects to utilize supplemental criteria for all upper-division transfer admission. All upper-division transfer applicants must apply during the initial filing period (October 1 through November 30 for fall) to be considered for admission. Applicants must be in good standing at the last college or university attended (eligible to re-enroll), have earned 60 or more transferable semester units (90 or more term units), and completed all lower division General Education courses in written communication, oral communication, critical thinking, and mathematics with a grade of "C" or better in each course. Outside-the-local area applicants will be selected for admission based on a GPA ranking in descending order until the transfer enrollment target is met.

**Application Acknowledgement**

On-time applicants may expect to receive an acknowledgment from the campuses to which they have applied within two to four weeks of filing the application. The notice may also include a request that applicants submit additional records necessary to evaluate academic qualifications. Applicants may be assured of admission if the evaluation of relevant qualifications indicates that applicants meet CSU admission requirements, and in the case of admission impaction, supplemental criteria for admission to an impacted program. Unless specific written approval / confirmation is received, an offer of admission is not transferable to another term or to another campus.

**Hardship Petitions**

The campus has established procedures for consideration of qualified applicants who would be faced with extreme hardship if not admitted. Petitioners should write the campus Admission Offices regarding specific policies governing hardship admission.

The university reserves the right to select its students and deny admission to the university or any of its programs as the university, in its sole discretion, determines appropriate based on an applicant’s suitability and the best interest of the university.

**Undergraduate Admission Requirements**

**Freshman Requirements.** Generally, applicants will qualify for consideration for first-time freshman admission if they meet the following requirements:

1. Have graduated from high school, have earned a Certificate of General Education Development (GED) or have passed the California High School Proficiency Examination (CHSPE);
2. Have a qualifiable minimum eligibility index (see Eligibility Index); and
3. Have completed with grades of C- or better each of the courses in the comprehensive pattern of college preparatory subject requirements also known as the “a-g” pattern (see “Subject Requirements”).

**Eligibility Index** – The eligibility index is the combination of the high school grade point average and scores on either the ACT or the SAT. Grade point averages (GPA) are based on grades earned in courses taken during the final three years of high school. Included in calculation of GPA are grades earned in all college preparatory “a-g” subject requirements, and bonus points for approved honors courses. Up to eight semesters of honors courses taken in the last three years of high school, including up to two approved courses taken in the tenth grade can be accepted. Each unit of A in an honors course will receive a total of 5 points; B, 4 points; and C, 3 points.

A CSU Eligibility Index can be calculated by multiplying your grade point average by 800 and adding your total score on the SAT exam (mathematics and Evidence-Based Reading and Writing). For students who took the ACT, multiply the grade point average by 200 and add ten times the ACT composite score. Persons who are California high school graduates (or residents of California for tuition purposes) need a minimum index of 2900 using the old SAT, or 2950 using the new SAT or 694 using the ACT. The Eligibility Index Table illustrates several combinations of required test scores and averages. The University has no current plans...
to include the writing scores from either of the admissions tests in the computation of the CSU Eligibility Index.

Persons who neither graduated from a California high school nor are a resident of California for tuition purposes, need a minimum index of 3502 using the old SAT, 3570 using the new SAT or 842 ACT. Graduates of secondary schools in foreign countries must be judged to have academic preparation and abilities equivalent to applicants eligible under this section. An applicant with a grade point average of 3.00 or above (3.61 for nonresidents) is not required to submit test scores. However, all applicants for admission are urged to take the SAT or ACT and provide the scores of such tests to each CSU to which they seek admission. Campuses use these test results for advising and placement purposes and may require them for admission to impacted majors or programs. Impacted CSU campuses require SAT or ACT scores of all applicants for freshman admission.

**Eligibility Index Table for Graduates from California High Schools and California Residents applying from those schools in CSUSB's defined Local Area**

<table>
<thead>
<tr>
<th>GPA</th>
<th>ACT Score</th>
<th>SAT Score</th>
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</thead>
<tbody>
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<td>3.0 and above qualifies with any score</td>
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</table>
The California State University requires that first-time freshman applicants complete, with grades of C- or better, a comprehensive pattern of college preparatory study totaling 15 units. A “unit” is one year of study in high school.

<table>
<thead>
<tr>
<th>Subject Requirement</th>
<th>Minimum Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>4 years</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3 years</td>
</tr>
<tr>
<td>Laboratory Science</td>
<td>2 years</td>
</tr>
<tr>
<td>Foreign Language</td>
<td>2 years</td>
</tr>
<tr>
<td>Social Science</td>
<td>2 years</td>
</tr>
<tr>
<td>Arts</td>
<td>1 year</td>
</tr>
<tr>
<td>Electives</td>
<td>1 year</td>
</tr>
</tbody>
</table>

Below 2.00 does not qualify for regular admission.

### Conditional/Provisional Admission for First-Time Freshman

CSUSB may provisionally admit first-time freshman applicants based on their academic preparation through the junior year of high school and planned coursework for the senior year. The campus will monitor the final terms of study to ensure that admitted students complete their secondary school studies satisfactorily, including the required college preparatory subjects, and graduate from high school. Students are required to submit an official transcript after graduation to certify that all course work has been satisfactorily completed. Official high school transcripts must be received prior to the University. In no case may documentation of high school graduation be received after the census date for a student's first term of CSU enrollment. A campus may rescind admission decisions, cancel financial aid awards, withdraw housing contracts and cancel any University registration for students who are found to be ineligible after the final transcript has been evaluated.

Applicants will qualify for regular (non-provisional) admission when the University verifies that they have graduated and received a diploma from high school, have earned a qualifiable minimum eligibility index, have completed the comprehensive pattern of college preparatory “a-g” subjects, and, if applying to an impacted program or campus, have met all supplementary criteria.

The CSU uses only the ACT composite score or the mathematics and critical reading scores on the old SAT, or mathematics and Evidence-Based Reading and Writing scores on the new SAT in its admission eligibility equation. The SAT or ACT writing scores are not currently used by CSU campuses.

### Subject Requirements

The California State University requires that first-time freshman applicants complete, with grades of C- or better, a comprehensive pattern of college preparatory study totaling 15 units. A “unit” is one year of study in high school.

- 2 years of social science, including 1 year of U.S. history, or U.S. history and government
- 4 years of English
- 3 years of math (algebra, geometry and intermediate algebra)
- 2 years of laboratory science (1 biological & 1 physical, both must have laboratory instruction)
- 2 years in the same foreign language (subject to waiver for applicants demonstrating equivalent competence)
- 1 year of visual and performing arts: art, dance, drama/theater, or music
- 1 year of electives: selected from English, advanced mathematics, social science, history, laboratory science, foreign language, visual and performing arts or other courses approved and included on the UC/CSU “a-g” list

### Waiver of High School Language Other Than English Subject Requirement

Applicants with disabilities are encouraged to complete college preparatory course requirements if at all possible. If an applicant is judged unable to fulfill a specific course requirement because of his or her disability, alternate college preparatory courses may be substituted for specific subject requirements. Substitutions may be authorized on an individual basis after review and recommendation by the applicant's academic advisor or guidance counselor in consultation with the director of Services to Students with Disabilities. Although the distribution may be slightly different from the course pattern required of other students, students qualifying for substitutions will still be held for 15 units of college preparatory study. Students should be aware that failure to complete courses required for admission may limit later enrollment in certain majors, particularly those involving mathematics. For further information and substitution forms, contact the Director of Services to Students with Disabilities at CSUSB.

### California Promise

The California Promise Program (https://www2.calstate.edu/apply/freshman/getting_into_the_csu/Pages/the-california-promise-program.aspx) enables a specific number of campuses of the California State University (CSU) to establish pledge programs for entering first-time students who are both interested and able to complete baccalaureate degrees in 4 years. All campuses have established programs for students with Associate Degrees for Transfer from any California Community College to complete their baccalaureate degrees in 2 years. The program is limited to students who are residents of California.

Students who commit to enter either the 4-year or 2-year pledge will be given a priority registration appointment for each state-supported enrollment period and will be provided with routine and thorough academic advisement. In order to remain in the program, students must meet with their advisors as prescribed, develop an enrollment plan, and
complete 30 semester units or term equivalent within each academic year, including summer. Participating campuses may stipulate other important requirements as well. Interested students entering the CSU in the fall 2019 term should contact the CSUSB Office of Advising and Academic Service (https://www.csusb.edu/advising/programs/) or the CSU Chancellor's Office (https://www2.calstate.edu/apply/freshman/getting_into_the_csu/Pages/the-california-promise-program.aspx).

High School Students

High school students may be considered for enrollment in certain special programs if recommended by the principal and the appropriate campus department chair and if preparation is equivalent to that required of eligible California high school graduates. Such admission is only for a given specific program and does not constitute a right to continued enrollment.

Test Requirements

Freshmen and transfer applicants who have fewer than 60 semester or 90 quarter units of transferable college credit must submit applicable test scores, unless exempt (see “Eligibility Index”) from either the ACT or the SAT of the College Board. Persons who apply to an impacted program will be required to submit test scores regardless of GPA and should take the test no later than November or December. Test scores also are used for advising and course placement. Registration forms and dates for SAT or ACT are available from school or college counselors or from a CSU campus Testing Office or students may write to or contact:

The College Board (SAT) Registration (http://bulletin.csusb.eduhttp://www.collegeboard.org) Unit, Box 6200 Princeton, New Jersey 08541-6200 (609) 771-7588.

ACT Registration Unit (http://bulletin.csusb.eduhttp://www.act.org), P.O. Box 414, Iowa City, Iowa 52240 (319) 337-1270.

Transfer Policies of CSU Campuses

Most commonly, college level credits earned from an institution of higher education accredited by a regional accrediting agency are accepted for transfer to campuses of the CSU; however, authority for decisions regarding the transfer of undergraduate credits is delegated to each CSU campus.

California Community Colleges and other authorized certifying institutions can certify up to 39 semester (58.5 quarter) units of General Education Breadth (GE-Breadth) or 37 semester (55.5 quarter) units of the Intersegmental General Education Transfer Curriculum (IGETC) for transfer students to fulfill lower-division general education requirements for any CSU campus prior to transfer.

“Certification” is the official notification from a California Community College or authorized institution that a transfer student has completed courses fulfilling lower-division general education requirements. The CSU GE-Breadth and the Intersegmental General Education Transfer Curriculum (IGETC) certification course lists for particular community colleges can be accessed via ASSIST (https://www.assist.org/).

CSU campuses may enter into course-to-course or program-to-program articulation agreements with other CSU campuses and any or all of the California Community Colleges, and other regionally accredited institutions. Established CSU and California Community College articulations may be found on ASSIST (https://www.assist.org/). Students may be permitted to transfer no more than 70 semester (105 term) units to a CSU campus from an institution that does not offer bachelor’s degrees or their equivalents, for example, community colleges. Given the university’s 30-semester (45-term) unit residency requirement, no more than a total of 90-semester (135-term) units may be transferred into the University from all sources.

Transfer Requirements

Applicants who have completed fewer than 60 transferable semester college units (fewer than 90 quarter units) are considered lower-division transfer students. Applicants who have completed 60 or more transferable semester college units (90 or more quarter units) are considered upper-division transfer students. Applicants who complete college units during high school or through the summer immediately following high school graduation are considered first-time freshmen and must meet the CSU minimum eligibility requirements for first-time freshman admission. Transferable courses are those designated for baccalaureate credit by the college or University offering the courses and accepted as such by the campus to which the applicant seeks admission.

Lower-Division Transfer Requirements

Due to increased enrollment demands, most CSU campuses do not admit lower-division transfer applicants.

An applicant who completes fewer than 60 semester (90 quarter) units of college credit is considered a lower-division transfer student. Due to enrollment pressures, most CSU campuses do not admit lower-division transfers so that more upper-division transfers can be accommodated.

Having fewer than 60 semester (90 quarter) units at the point of transfer may affect eligibility for registration priority at CSU campuses and may affect the student’s financial aid status.

California resident transfer applicants with fewer than 60 semester or 90 quarter units must:

• Have a cumulative grade point average of 2.0 (C) or better in all transferable units attempted;
• Have completed, with a grade of C- or better, a course in written communication and a course in mathematics or quantitative reasoning at a level satisfying CSU General Education Breadth Area A2 and B4 requirements, respectively;
• Be in good standing at the last institution attended; and
• Meet any one of the following eligibility standards.

Transfer Based on Current Admission Criteria

The applicant meets the freshman admission requirements in effect for the term for which the application is filed. OR

Transfer Based on High School Eligibility

The applicant was eligible as a freshman at the time of high school graduation and has been in continuous attendance in an accredited college since high school graduation; - OR -

Transfer Based on Making Up Missing Subjects

The applicant had a qualifiable eligibility index at the time of high school graduation (combination of GPA and test scores if needed), has made up any missing college preparatory subject requirements with a grade of C- or better, and has been in continuous attendance in an accredited college since high school graduation.

One baccalaureate-level course of at least 3 semester (4 quarter) units is usually considered equivalent to one year of high school study.
(Note: Some campuses may require lower-division transfer students to complete specific college coursework, for example the four basic skill courses, as part of their admission criteria.)

**Upper-Division Transfer Requirements**

Generally, applicants will qualify for consideration as upper-division transfer admission if they meet all of the following requirements:

1. Cumulative grade point average of at least 2.0 in all transferable units attempted;
2. In good standing at the last college or university attended; and
3. Completed at least sixty (60) transferable semester (90 quarter) units of college level coursework with a grade point average of 2.0 or higher and a grade C or better in each course used to meet the CSU general education requirements in written communication, oral communication, critical thinking, and quantitative reasoning, e.g. mathematics.

The 60 units must include at least 30 units of courses which meet CSU general education requirement, including all of the general education requirements in communication in the English language (both oral and written), and critical thinking and the requirement in mathematics/quantitative reasoning (usually 3 semester units) OR the Intersegmental General Education Transfer Curriculum (IGETC) requirements in English communication and mathematical concepts and quantitative reasoning.

**Associate Degrees for Transfer (AA-T or AS-T)**

The Associate in Arts for Transfer (AA-T) and the Associate in Science for Transfer (AS-T) degrees offered at the California Community Colleges (CCC) are designed to provide a California community college student the optimum transfer preparation and a clear admission pathway to the CSU degree majors.

CCC students who earn an Associate Degree for Transfer (AA-T or AS-T) are guaranteed admission with junior standing to a CSU and given priority admission over other transfer applicants when applying to a local CSU campus or non-impacted CSU program. AA-T or AS-T admission applicants are given limited priority consideration based on their eligibility ranking to an impacted campus/program or to campuses/programs that have been deemed similar to the degree completed at the community college. Students who have completed an AA-T/AS-T in a program deemed similar to a CSU major are able to complete remaining requirements for graduation within 60 semester (90 quarter) units. It is the responsibility of the student who has earned an AA-T/AS-T to provide documentation of the degree to the CSU campus.

**Conditional/Provisional Admission Transfer**

CSUSB may provisionally or conditionally admit transfer applicants based on their academic preparation and courses planned for completion. The campus will monitor the final terms to ensure that those admitted complete all required courses satisfactorily. All accepted applicants are required to submit an official transcript of all college level work completed. Campuses may rescind admission for any student who is found to be ineligible after the final transcript has been evaluated. In no case may such documents be received and validated by the University any later than a student’s registration for their second term of CSU enrollment.

**Assessment Of Academic Preparation And Placement**

The CSU requires that all entering freshmen students be evaluated in terms of their preparation to complete first-year courses in written communication and mathematics/quantitative reasoning. This evaluation will utilize the broadest set of multiple measures including high school grades as well as performance scores on standardized exams such as the ACT or SAT. This evaluation of academic readiness is not a condition for admission to the CSU, but it is an important step for determining the best course placement for entering students.

Successful completion of general education (GE) written communication and mathematics/quantitative reasoning courses in the first year of CSU enrollment establishes a foundation for continuous learning. Unless the requirements have been completed, freshmen shall enroll in GE written communication and mathematics/quantitative reasoning courses appropriate to each student’s major and skill level, as demonstrated by applicable systemwide standards utilized in the review of academic preparation.

Students whose skill assessments indicate academic support will be needed for successful completion of GE in written communication or mathematics/quantitative courses shall enroll in appropriate college-level, baccalaureate credit-bearing courses that strengthen skills development to facilitate achieving the appropriate general education student learning outcomes. Supportive course models may include, among others, co-requisite approaches, supplemental instruction or "stretch" formats that extend a course beyond one academic term. In these approaches, instructional content considered pre-baccalaureate may carry a maximum of one unit and shall be offered concurrently with a college-level, baccalaureate credit-bearing course.

**Multiple Measures Assessment For General Education Written Communication**

Based on the systemwide assessment standards for GE written communication below, freshmen shall enroll in appropriate GE written communication courses during their first academic year unless the requirement has been fulfilled.

Students who have met the following requirements have fulfilled the GE Written Communication requirement in preparation for advanced courses:

- A score of 3 or above on either the Language and Composition examination or the Composition and Literature examination of the College Board Scholastic Advanced Placement Program
- Completion and transfer to the CSU of the credits for a college course that satisfies the CSU GE requirement in written composition, provided such a course was completed with a grade of C- or better

Students who have met the following requirements are ready to enroll in a course that meets the GE Written Communication requirement:

- A result of ‘Standard Exceeded: Ready for CSU or participating CCC college-level coursework in English’ earned on the CAASPP Early Assessment Program (EAP) exam
- A score of 550 or higher on the Evidence Based Reading and Writing section of the new SAT Reasoning Test sponsored by the College Board
- A score of 500 or higher on the Evidence Based Reading and Writing section of the old SAT Reasoning Test sponsored by the College Board
- A score of 22 or above on the ACT English test
- Completion of an approved 12th grade, year-long, English course with a grade of C- or better AND a score of 510-540 on the Evidence Based Reading and Writing section of the new SAT Reasoning Test
or a score of 460-490 on the Evidence Based Reading and Writing section of the old SAT Reasoning Test
• Completion of an approved 12th grade, year-long, English course with a grade of C- or better AND a score of 19-21 on the ACT English test
• A result of ‘Standard Met: Conditionally Ready for CSU or participating CCC college-level coursework in English’ on the CAASPP Early Assessment Program (EAP) exam AND completion of an approved 12th grade, year-long, English course with a grade of C- or better
• Achievement of a weighted high school GPA # 3.0 OR a high school GPA # 3.0 and completion of an approved 12th grade, year-long, English course (AP, IB, ERWC) or Honors English or more than 5 years of high school English

Students who have met the following requirements are **ready to enroll in a course that meets the GE Written Communication requirement and includes supported instruction:**

• Completion of 4+ years of standard college preparatory high school English courses AND a score of 510-540 on the Evidence Based Reading and Writing section of the new SAT Reasoning Test or a score of 460-490 on the Evidence Based Reading and Writing section of the old SAT Reasoning Test or a score of 19-21 on the ACT English test
• Achievement of a weighted high school GPA # 3.0 and 4 years of standard college preparatory high school English courses

Students who have met the following requirements are **required to participate in the Early Start Program and are ready to enroll in a course that meets the GE Written Communication requirement and includes supported instruction:**

• A score less than 510 on the Evidence Based Reading Writing section of the new SAT Reasoning Test or a score less than 460 on the old SAT Reasoning Test AND achievement of a high school grade point average of # 3.0
• A score less than 19 on the ACT English test and the achievement of a high school GPA of # 3.0

**Multiple Measures Assessment For General Education Mathematics / Quantitative Reasoning**

Based on the systemwide assessment standards for GE mathematics/quantitative reasoning below, freshmen shall enroll in appropriate general education mathematics/quantitative reasoning courses during their first academic year unless the requirement has been fulfilled.

Students who have met the following requirements have **fulfilled the GE Math/Quantitative Reasoning requirement and are permitted to enroll in the next level of math:**

• A score of 3 or above on the College Board Advanced Placement Calculus AB or Calculus BC tests
• A score of 3 or above on the College Board Advanced Placement Statistics test
• A score of 4 or above on the International Baccalaureate Mathematics Higher Level (HL)
• A score of 50 or above on the College Board College Level Examination Program (CLEP) Calculus, College Algebra, College Algebra-Trigonometry, Pre-Calculus, or Trigonometry

• Completion and transfer to the CSU of the credits for a college course that satisfies the CSU General Education requirement in mathematics/quantitative reasoning, provided such a course was completed with a grade of C- or better

**Students who are STEM majors who have met the following requirements are ready to enroll in a course that meets the GE Math/Quantitative Reasoning requirement:**

• A result of ‘Standard Exceeded: Ready for CSU or participating CCC college-level coursework in mathematics’ on the CAASPP Early Assessment Program (EAP) exam
• A score of 570 or above on the evidence based reading and writing section of the new SAT Reasoning Test
• A score of 550 or above on the mathematics section of the old SAT Reasoning Test
• A score of 550 or above on the SAT Subject Test in Mathematics (level 1 or level 2)
• A score of 23 or above on the ACT Mathematics test
• Completion of a 12th grade mathematics course beyond algebra 2 with a grade of C- or better and a score of 520-560 on the new SAT mathematics test or a score of 490-540 on the old SAT mathematics test
• Completion of a 12th grade mathematics course beyond algebra 2 with a grade of C- or better and a score of 20-22 on the ACT Mathematics test
• A result of ‘Standard Met: Conditionally Ready for CSU or participating CCC college-level coursework in mathematics’ on the CAASPP Early Assessment Program (EAP) exam AND completion of a 12th grade mathematics course with a grade of C- or better
• Achievement of a weighted high school GPA # 3.7
• Achievement of a weighted high school mathematics GPA # 3.5 and 5+ years of mathematics or quantitative reasoning courses
• Achievement of a weighted high school mathematics GPA # 3.5 and completion of an approved senior year course

**Students who are non-STEM majors who have met the following requirements are ready to enroll in a course that meets the GE Math/Quantitative Reasoning requirement:**

• A result of ‘Standard Exceeded: Ready for CSU or participating CCC college-level coursework in mathematics’ on the CAASPP Early Assessment Program (EAP) exam
• A score of 570 or above on the mathematics section of the new SAT Reasoning Test
• A score of 550 or above on the mathematics section of the old SAT Reasoning Test
• A score of 550 or above on the SAT Subject Test in Mathematics (level 1 or level 2)
• A score of 23 or above on the ACT Mathematics test
• Completion of a 12th grade mathematics course beyond algebra 2 with a grade of C- or better and a score of 520-560 on the new SAT mathematics test or a score of 490-540 on the old SAT mathematics test
• Completion of a 12th grade mathematics course beyond algebra 2 with a grade of C- or better and a score of 20-22 on the ACT Mathematics test
• A result of ‘Standard Met: Conditionally Ready for CSU or participating CCC college-level coursework in mathematics’ on the
The goals of the Early Start Program are to:

- Improve the opportunity for students to successfully complete their college degrees.

**Adult Students**

As an alternative to regular admission criteria, an applicant who is 25 years of age or older may be considered for admission as an adult student if he or she meets all of the following conditions:

1. Possesses a high school diploma (or has established equivalence through either the General Educational Development or California High School Proficiency Examinations)
2. Has not been enrolled in college as a full-time student for more than one term during the past five years
3. If there has been any college attendance in the last five years, has earned a 2.00 GPA or better in all college work attempted

Consideration will be based upon a judgment as to whether the applicant is as likely to succeed as a regularly admitted freshman or transfer student and will include an assessment of basic skills in the English language and mathematical computation.

To assess these skills, SAT or ACT scores must be presented prior to determination of admission.

Due to enrollment pressures this option is not available at CSUSB. Adult students are encouraged to meet all standards required for regular admission.

**International (Foreign) Student Admission Requirements**

The CSU must assess the academic preparation of foreign students. For this purpose, “foreign students” include those who hold U.S. temporary visas as students, exchange visitors, or in other non-immigrant classifications. The CSU uses separate requirements and application filing dates in the admission of “foreign students”. Verification of English proficiency (see the section on the English Language Requirement for undergraduate applicants), financial resources, and academic performance are each important considerations for admission. Academic records from foreign institutions must be on file for the first term and, if not in English, must be accompanied by certified English translations.

Applicants for admission as either graduates or undergraduates whose education has been in another country should file an application for admission, official certificates and detailed transcripts of record from each secondary school and collegiate institution attended several months in advance of the beginning of the term in which the applicant expects to attend. If certificates and transcripts are not in English, they must be accompanied by certified English translations. Credentials will be evaluated in accordance with the general regulations governing admission to California State University, San Bernardino. Priority in admission is given to residents of California. There is little likelihood of nonresident applicants, including international students, being admitted either to impacted majors or to those campuses with limited openings.

An applicant whose education has been in a language other than English must take the Test of English as a Foreign Language (TOEFL). This test is administered in most countries and official test scores must be received by the university before admission to the university can be granted. Information as to the time and place at which this test is given may be
obtained from: Educational Testing Service (TOEFL), Princeton, New Jersey 08540, U.S.A. or TOEFL (http://www.toeflgoanywhere.org/).

International applicants must also submit a statement of financial responsibility to the Center for International Studies & Programs (CISP) (https://www.csusb.edu/cisp/) to be considered for admission to the university. International students are also required to submit evidence of adequate medical/hospital insurance to the international student advisor in CISP.

Arrangements for housing should be completed before the student’s arrival on the campus. Detailed information regarding housing may be obtained from the director of Housing at California State University, San Bernardino (https://www.csusb.edu/housing/). Scholarship aid for entering students is limited; no scholarships are specifically reserved for students from another country.

Upon arrival at California State University, San Bernardino, international students should make an appointment with CISP as early as possible.

**Insurance Requirement.** Effective August 1, 1995, all F-1 and J-1 visa applicants must agree to obtain and maintain health insurance as a condition of receiving an I-20 or DS-2019 form and for registration and continued enrollment in the California State University. Such insurance must be in amounts as specified by the United States Information Agency (USIA) and NAFSA: Association of International Educators. The campus president or designee shall determine which insurance policies meet these criteria. Further information can be obtained from the Center for International Studies & Programs.

**English Language Requirement**

All undergraduate applicants whose native language is not English, and who have not attended schools at the secondary level or above for at least three years full time where English is the principal language of instruction, must present a score of CSU San Bernardino minimum score or above on the Test of English as a Foreign Language (TOEFL). Some majors may require a higher score. A few campuses may also use alternative methods of assessing English fluency: Pearson Test of English Academic (PTE Academic), the International English Language Testing System (IELTS), and the International Test of English Proficiency (ITEP). Each campus will post the tests it accepts on its website and will notify students after they apply about the tests it accepts and when to submit scores.

CSU minimum TOEFL standards are:

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<thead>
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<th></th>
<th>Internet</th>
<th>Paper</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
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<td>500</td>
</tr>
<tr>
<td>Graduate</td>
<td>80</td>
<td>550</td>
</tr>
</tbody>
</table>

**Other Applicants**

An applicant who is not admissible under one of the above provisions should enroll in a community college or other appropriate institution. Only under the most unusual circumstances will such applicants be permitted to enroll in the university. Permission is granted only by special action of the university.

The university reserves the right to select its students and deny admission to the university or any of its programs as the university, in its sole discretion, determines appropriate based on an applicant's suitability and the best interest of the university.

**Admission as an Auditor**

A student who wishes only to audit a course instead of enrolling for credit must complete a statement of residency issued by the Office of the Registrar. Auditors must pay the same fees as would be charged if the courses were taken for credit. See Page 48 for auditing courses.

**Admission to Teaching Credential Programs**

Admission to the university as a student does not constitute admission to a teaching credential program. Students who intend to pursue work toward credentials should also make application to the College of Education.

**Matriculation Policy**

An undergraduate student is considered matriculated only if they register, pay fees and do not drop all of their courses prior to census for a given term through the regular campus enrollment. An application and application fee are required if:

1. the student was not matriculated in any of the three terms (not including summer) prior to the term in which they plan to register,
2. the student was enrolled at another four-year institution during an absence from California State University, San Bernardino, and
3. the student has since earned a baccalaureate degree.

Enrollment through Open University, College of Extended and Global Education, or a Visitor program does not constitute regular enrollment.

**Retuming Students**

Undergraduate students in good standing may be readmitted to the university after an absence of one term by notifying the Office of the Registrar (https://www.csusb.edu/registrar/).

The application and fee of $70 are required if the student was not enrolled in any of the three terms (not including summer) prior to the term for which the student is seeking admission or if the student was enrolled in another institution during the absence from California State University, San Bernardino. Enrollment through Open University or the College of Extended and Global Education during fall, winter or spring terms does not constitute enrollment for this purpose. (See Leave of Absence (http://bulletin.csusb.edu/academic-regulations/).)

Returning students who must reapply must apply during the priority application filing period and be fully eligible as an upper-division transfer student before they will be admitted to CSUSB again.

**Readmission of Previously Disqualified Students**

After receiving notice of disqualification, a returning student who has applied to CSUSB for a coming term may petition the director of Advising and Academic Services (https://www.csusb.edu/advising/) for readmission to the university on probation. All petitions for readmission must be submitted to the director of Advising and Academic Services (https://www.csusb.edu/advising/) according to the following schedule:
Transfer of Credit

A maximum of 70 transferable semester units (105 quarter units) of work taken at a community college can be applied toward the requirements for a degree from the university. No upper-division credit will be allowed from courses taken at a community college. No more than six semester units (nine quarter units) in education courses taken at a community college may be applied toward the baccalaureate degree or the professional preparation requirements of a teacher education basic credential program.

The Office of the Registrar will evaluate previous college work to determine its applicability to the requirements of the university. All undergraduate degree candidates will be issued a Program Advising Worksheet for Students (PAWS), indicating which requirements remain unfilled. Once issued to a student, the PAWS remains valid as long as the student matriculates for the term specified, pursues the objective specified, and remains in continuous attendance. Students will not be held to additional graduation requirements unless such requirements become mandatory as a result of changes in the California Code of Regulations or the California Education Code.

Credit for work completed at institutions with regional accreditation will be accepted toward the satisfaction of degree requirements at the university within limitations of residency and major requirements, community college transfer maximums, and course applicability.

Concurrent Enrollment. Once a student has matriculated at this university, transfer courses will only be accepted for credit if the courses have prior approval on the Concurrent Enrollment for Equivalent Transfer Course(s) form (https://www.csusb.edu/registrar/registration/cross-enrollment/). For complete policy, see Concurrent Enrollment (https://www.csusb.edu/registrar/registration/cross-enrollment/).

Students attending CSUSB on I-20 visas are not eligible for concurrent enrollment. They may, however, participate in the CSU Intrasy stem Concurrent program or the UCR/CSUSB Cross Registration Program but must be concurrently enrolled in (and complete) at least 12 units at CSUSB and may only enroll in upper-division courses that are not offered at CSUSB. For more information, see Intrasy stem and Intersystem Enrollment Programs or UCR/CSUSB Cross Registration Program.

General Information - Admission and Evaluation of Academic Records

Credit for Standardized External Examinations and Systemwide Examinations

The university shall grant four and a half term units of credit for each of the following College Level Examination Program (CLEP) examinations passed at the 50th percentile, provided the examination was not taken previously within the past term and that degree credit has not been granted for previous course work at the equivalent or at a more advanced level than for the examination in question.

- American Government
- American Literature
- Analyzing and Interpreting Literature
- Biology
- Calculus
- Chemistry
- College Algebra
- College Algebra - Trigonometry
- English Literature
- French, Levels I and II
- German, Levels I and II
- History, United States I and II
- Human Growth and Development
- Humanities
- Introductory Psychology
- Introductory Sociology
- Natural Sciences
- Pre-Calculus
- Principles of Macroeconomics
- Principles of Microeconomics
- Spanish, Levels I and II
- Trigonometry
- Western Civilization I and II

No credit will be granted for CLEP English Composition.

The university may also grant credit and advanced standing for CLEP subject examinations, using as minimum standards:

1. The student submit a score at or above the 50th percentile in the norming group who earned a mark of “C” (2.0) or better;
2. The equivalence to CSUSB courses be determined by the appropriate academic department;
3. College credit shall have not been previously earned in the courses in question.

Questions regarding the acceptance of other standardized external examinations should be directed to the Office of the Registrar (https://www.csusb.edu/registrar/).

In no case will credit be awarded through external examinations count towards residency credit.

Credit by Advanced Placement

CSUSB grants credit toward its undergraduate degrees for successful completion of examinations of the Advanced Placement Program of the College Board. Students who present scores of three or better will be granted up to nine term units of college credit. Questions regarding the acceptance of Advanced Placement exams should be directed to the Office of the Registrar (https://www.csusb.edu/registrar/).

Credit by International Baccalaureate

Students who have successfully completed International Baccalaureate exams at the Higher Level (HL) with a score of 4, 5, 6, or 7 may be granted up to nine term units of credit for each successful exam. These units of credit will apply towards graduation, advanced placement in the university’s sequence of courses, and credit for curriculum requirements. No credit will be awarded for Subsidiary Level (SL) exams. Test results must be presented to the Office of Admissions and Student Recruitment. Questions regarding the acceptance of International Baccalaureate exams...
should be directed to the Office of the Registrar (https://www.csusb.edu/registrar).

Credit for On-line/Distance Learning, and Extension Courses
A maximum of number of units of credit earned through extension and on-line courses may be applied to a baccalaureate degree program. A maximum of units of graduate credit earned through extension registration may be accepted toward a master’s degree program. No credit so earned may be used to satisfy the university residency requirement.

Matriculated students wanting to take on-line courses must have first have the courses approved by following the procedures outlined in the section on Concurrent Enrollment. All examinations for these courses must be proctored by the University Testing Office.

CSUSB accepts only those credits for transfer which are acceptable toward a baccalaureate or master degree or credential at the institution offering the courses.

Credit for Non-Collegiate Instruction
CSUSB grants undergraduate degree credit for successful completion of non-collegiate instruction, either military or civilian, appropriate to the baccalaureate degree, which has been recommended by the Commission on Educational Credit and Credentials of the American Council on Education. The number of units allowed are those recommended in the Guide to the Evaluation of Educational Experience in the Armed Services and the National Guide to Educational Credit for Training Programs.

Students may also challenge courses by taking examinations developed at CSUSB. Credit shall be awarded to those who pass them successfully.

See Credit by Examination under Academic Regulations for more information.

Credit for Military Service
The university grants lower-division undergraduate credit for completion of basic training in the armed forces of the United States. This credit is applied to the Lifelong Understanding area of General Education.

A limited amount of additional credit may be granted to students who have completed certain service schools in addition to basic training. Credit will only be evaluated if needed to fulfill admission requirements or for use toward graduation. Credit is allowed on the basis of recommendations of the Commission on Educational Credit and Credentials of the American Council on Education and must be documented on the Member 4 copy of a DD-214, DD-295 or AARTS (Army/American Council on Education Registry Transcript System) transcript. Credit based on military rank (MOS) will not be awarded.

The total amount of credit earned on the basis of externally developed tests and through recommendations of the commission, which may be applied to a baccalaureate degree, shall not exceed 45 term units. Advanced placement credit and international baccalaureate credit are excluded from the limit.

High School-University Program
High school students may be considered for enrollment in certain special programs if recommended by the principal and the appropriate campus department chair and if preparation is equivalent to that required of eligible California high school graduates. Such admission is only for a given specific program and does not constitute a right to continued enrollment. For more information, contact the Office of Admissions & Student Recruitment (https://www.csusb.edu/admissions/apply-csusb/non-degree-programs/) at (909) 537-5188.

Fee Waiver Program for California Residents Sixty Years of Age or Older
California State University, San Bernardino offers a program which allows California residents, sixty years of age or older, to enroll in regular session courses without payment of certain specified fees. All regular admission requirements and deadlines must be met. The program is required to adhere to the following standards:

1. enrollment shall be limited to persons who are California residents as defined by the Education Code, are 60 years of age or older, and are eligible for admission to the university, and
2. persons enrolling in the program will be able to register on the last day of registration appointments.

Contact the Office of the Registrar, (909) 537-5200, option 5.

Intrasystem and Intersystem Enrollment Programs
Students enrolled at any CSU campus will have access to courses at other CSU campuses on a space available basis unless those campuses or programs are impacted or desired programs or admission categories are closed. This access is offered without students being required to be admitted formally to the host campus and sometimes without paying additional fees. Although courses taken on any CSU campus will transfer to the student’s home CSU campus as elective credit, students must consult their home campus academic advisors to determine how such courses may apply to their degree programs before enrolling at the host campus.

There are two programs for enrollment within the CSU and one for enrollment between CSU and the University of California or California community colleges. Additional information about these programs is available from the Office of the Registrar (https://www.csusb.edu/registrar).

CSU Intrasystem Concurrent Enrollment. Matriculated students in good standing may enroll at both their home campus and a host CSU campus during the same term. Students attending CSUSB on I-20 visas may participate in the Intrasystem Concurrent Enrollment program, but must be concurrently enrolled in (and complete) at least 12 units at CSUSB, and may enroll only in upper-division courses that are not offered at CSUSB. Credit earned at the host campus is reported to the home campus to be included on the student’s transcript at the home campus.

CSU Fully Online Courses. Matriculated students in good standing, with a minimum cumulative and campus GPA of 2.0, who have completed at least one term at CSUSB, earned at least 12 units, and are enrolled full-time at CSUSB may register in CSU Fully Online Courses. Eligible students at CSUSB may enroll at CSU quarter campuses.

The CSU Fully Online program provides an opportunity for eligible matriculated students to enroll in one course per term offered by another CSU campus. The program is aimed to facilitate access to high demand, high success courses as part of the continuing effort of providing students with access to the courses needed to expedite graduation.
The CSU Fully Online program offers courses from each of the 23 system campuses in a variety of disciplines to accommodate the needs of current CSU students. Included in the offerings is a small number of courses that have gone through an extensive review process, and have been deemed effective, based on the curriculum and student success rates. In addition, these courses carry a small number of guaranteed seats for visiting students.

For more information, visit: CSU Fully Online (https://csrc.collegesource.com/view/csrc_view00.aspx).

CSU Intrasystem Visitor Enrollment. Matriculated students in good standing enrolled at one CSU campus may enroll at another CSU campus for one term. Credit earned at the host campus is reported at the student's request to the home campus to be included on the student's transcript at the home campus. Students attending CSUSB on I-20 visas are not eligible for this program.

Intersystem Cross Enrollment. Matriculated CSU, UC or community college students may enroll on a “space available” basis for one course per term at another CSU, UC or community college and request that a transcript of record be sent to the home campus. Students attending CSUSB on an I-20 visa may participate in this program and attend a CSU or UC, but must be concurrently enrolled in (and complete) at least 12 units at CSUSB, and may enroll only in upper-division courses that are not offered at CSUSB.

UCR/CSUSB Cross Registration Program

On a limited basis, students may be permitted to take advantage of courses offered at the nearby University of California campus in Riverside. Note: this opportunity is available only for undergraduate courses not normally offered at CSUSB and is subject to availability of space at UC Riverside after their early registration process is completed. The following conditions apply:

1. A limited number of students may participate.
2. A limit of one course per student per term.
3. The student is matriculated and currently enrolled in a degree program.
4. Students attending CSUSB on I-20 visas may participate, but must be concurrently enrolled in (and complete) at least 12 units at CSUSB, and may enroll only in upper-division courses that are not offered at CSUSB.
5. Student must pay sufficient (full) tuition fees at the Home Campus. No additional registration fees will be required at the Host Campus.
6. The desired course is not offered at the Home Campus.
7. Student must be in good academic standing.
8. Student must observe all academic deadlines and regulations of the Host Campus.
9. Enrollment is subject to space availability and consent of the instructor.
10. Student must meet course prerequisites of the Host Campus.
11. Records of grades will be maintained by the Host Campus and forwarded to the Home Campus. The Home Campus will include the "transfer" work on the student's transcript, with a footnote indicating that the course was taken through the exchange program.
12. Residence credit will be granted for courses taken by CSUSB students under this arrangement.

13. Cross-registration students will have the use of library facilities at the Host Campus. The student is not eligible for other student services or facilities.

Determination of Residence

University requirements for establishing residency for tuition purposes are independent from requirements for establishing residency for other purposes, such as for tax purposes, or other state or institutional residency. These regulations were promulgated not to determine whether a student is a resident or nonresident of California, but rather to determine whether a student qualifies to pay university fees at the in-state or out-of-state rate. A resident for tuition purposes is someone who meets the requirements set forth in the Uniform Student Residency Requirements. These laws governing residency for tuition purposes at the California State University are California Education Code sections 68000-68086, 68120-68133, and 89705-89707.5, and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 41900- 41915. This material can be viewed by accessing the CSU’s website (https://www2.calstate.edu/apply/california-residency-for-tuition-purposes/).

Each campus’ Admissions Office is responsible for determining the residency status of all new and returning students based on the Application for Admission, Residency Questionnaire, and, as necessary, other evidence furnished by the student. A student who fails to submit adequate information to establish eligibility for resident classification will be classified as a nonresident.

Generally, establishing California residency for tuition purposes requires a combination of physical presence and intent to remain indefinitely in the State of California. An adult who, at least 366 days prior to the residency determination date for the term in which resident status is sought, can demonstrate that both physical presence in the state combined with evidence of intent to remain in California indefinitely, may establish California residency for tuition purposes. A student under the age of 19 by the residency determination date derives residency from the parent(s) with whom the student resides or most recently resided. In addition, non-citizens establish residency in the same manner as citizens, unless precluded by the Immigration and Nationality Act from establishing domicile in the United States.

Evidence demonstrating intent may vary from case to case but will include, and is not limited to, the absence of residential ties to any other state, California voter registration and voting in California elections, maintaining California vehicle registration and driver’s license, maintaining active California bank accounts, filing California income tax returns and listing a California address on federal tax returns, owning residential property or occupying or renting a residence where permanent belongings are kept, maintaining active memberships in California professional or social organizations, and maintaining a permanent military address and home of record in California.

Exceptions to the general residency requirements are contained in California Education Code sections 68070-68085 and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 41906- 41906.6, 41910 and include, but are not limited to, members of the military and their dependents, certain credentialed employees of school districts and most students who have attended three or more years of high school (grades 9-12) in California and graduated from a California high school or attained the equivalent of graduation. Whether an exception applies to a particular student can only be determined after the submission of an application for admission and, as necessary, additional supporting documentation. Because neither campus nor Chancellor’s Office staff may
A student previously classified as a resident or previously granted an exception pursuant to Section 41301 of Title 5 of the California Code of Regulations. If incorrect classification results from false or concealed facts, the student may also be subject to discipline of nonresident tuition in arrears. If incorrect classification results from a significant procedural error by the campus; or a significant error of fact by the campus; or a significant new information, not previously known or available to the student, became available after the date of the campus decision classifying the student as a nonresident and based on the new information, the classification as a nonresident is subject to reclassification as a California resident; and/or a student seeking reclassification is required to complete a Residency Questionnaire that includes questions concerning financial independence. For additional information on intent, physical presence, refer to the Calstate (http://www.calstate.edu/residency/) website.

Residency Appeals

A student classified as a nonresident may appeal a final campus decision within 30 days of notification by the campus. Appeals will be accepted only if at least one of the following criteria applies:

1. The decisions was based on:
   a. a significant error of fact by the campus;
   b. a significant procedural error by the campus; or
   c. an incorrect application of the law which, if corrected would require that the student be reclassified as a California resident; and/or
2. Significant new information, not previously known or available to the student, became available after the date of the campus decision classifying the student as a nonresident and based on the new information, the classification as a nonresident is incorrect.

Instructions to submit an appeal and additional information can be found at https://calstate.edu/residency

Appeals via email, fax and U.S. mail will not be accepted. A student with a documented disability who is requesting an accommodation to submit an appeal through the Calstate website should contact Student Affairs and Enrollment Management

The Chancellor's Office will either decide the appeal or send the matter back to the campus for further review.

A student incorrectly classified as a resident or incorrectly granted an exception from nonresident tuition is subject to reclassification as a nonresident or withdrawal of the exception and subject to payment of nonresident tuition in arrears. If incorrect classification results from false or concealed facts, the student may also be subject to discipline pursuant to Section 41301 of Title 5 of the California Code of Regulations. A student previously classified as a resident or previously granted an exception is required to immediately notify the Admissions Office if the student has reason to believe that the student no longer qualifies as a resident or no longer meets the criteria for an exception.

Changes may have been made in the rate of nonresident tuition and in the statutes and regulations governing residency for tuition purposes in California between the time this information is published and the relevant residency determination date. Students are urged to review the statutes and regulations stated above.

Use of Social Security Number

Applicants are required to include their correct social security numbers in designated places on applications for admission pursuant to the authority contained in Section 41201, Title 5, California Code of Regulations, and Section 6109 of the Internal Revenue Code (26 U.S.C. 6109). The University uses the social security number to identify students and their records including identification for purposes of financial aid eligibility and disbursement and the repayment of financial aid and other debts payable to the institution. Also, the Internal Revenue Service requires the University to file information returns that include the student’s social security number and other information such as the amount paid for qualified tuition, related expenses, and interest on educational loans. This information is used by the IRS to help determine whether a student, or a person claiming a student as a dependent, may take a credit or deduction to reduce federal income taxes.

Reservation

The University reserves the right to select its students and deny admission to the University or any of its programs as the University, in its sole discretion, determines appropriate based on an applicant’s suitability and the best interests of the University.

Appeal of Admission Decision

Section 89030.7 of the California Education Code requires that the California State University establishes specific requirements for appeal procedures for a denial of admission. Each CSU campus must publish appeal procedures for applicants denied admission to the University. The procedure is limited to addressing campus decisions to deny an applicant admission to the University.

Admissions appeal procedures must address the basis for appeals, provide 15 business days for an applicant to submit an appeal, stipulate a maximum of one appeal per academic term, provide specific contact information for the individual or office to which the appeal should be submitted, and indicate a time estimate for when the campus expects to respond to an appeal. The appeal procedures must be included in all denial of admission notifications to students, and must also be published on the campus website.

CSUSB is an impacted campus, so out of local area and/or specific program admissions criteria may apply. Applicants who are denied admission to CSU San Bernardino may appeal the decision no more than 15 business days after the date the applicant was or should have reasonably been notified of denial by the Admissions Office. Applicants are to submit the electronic appeal request form through links provided in all denial communications as well as on the CSUSB Admissions website. If documentation is received, appeals will be reviewed and answered within 15 business days after the request for appeal has been received by the Admissions Office.

The basis of appeal may include the following:
1. Credit not considered during the initial review of the application
2. Miscalculation of transferable college credit
3. Applied to an impacted major and wish to be reconsidered to another major
4. Special/extenuating circumstances

Applicants are limited to one appeal per term.

**Campus Tours**

Office of Admissions and Student Recruitment (https://www.csusb.edu/admissions/visit-csusb/)
(909) 537-5188 tours@csusb.edu

Tours of the Cal State campus are available throughout the year for individuals or groups. Student visitors interested in acquiring firsthand information about the university's programs or classes may request a meeting with faculty or an admissions counselor. Arrangements can be made to visit the residence halls.

**General Requirements for Admission**

Graduate and post-baccalaureate applicants may apply for a degree objective, a credential or certificate objective. Depending on the objective, the CSU will consider an application for admission as follows:

The minimum requirements for admission to graduate and post-baccalaureate studies at a California State University campus are in accordance with university regulations as well as Title 5, Chapter 1, Subchapter 3 of the California Code of Regulations.

Specifically, a student shall at the time of enrollment:

1. Have completed a four-year college course of study and hold an acceptable baccalaureate degree from an institution accredited by a regional accrediting association, or shall have completed equivalent academic preparation as determined by appropriate campus authorities;
2. Be in good academic standing at the last college or university attended;
3. Have earned a grade point average of at least 2.5 on the last degree completed by the candidate or have attained a grade point average of at least 2.5 (A=4.0) in the last 60 semester (90 quarter) units attempted; and
4. Satisfactorily meet the professional, personal, scholastic, and other standards for graduate study, including qualifying examinations, as appropriate campus authorities may prescribe. In unusual circumstances, a campus may make exceptions to these criteria.

Admission to a graduate program is the purview of the Department/School/Program to which the student is applying and may require a minimum GPA for admission above 2.5 as well as consideration of multiple criteria in addition to GPA, following the guidelines outlined in FAM 841.3.

**Categories of Admission**

Post-baccalaureate applicants may apply for a degree, a credential or certificate, depending on their objective.

Students who meet the minimum requirements for graduate and post-baccalaureate studies may be considered for admission in one of the following categories:

- **Graduate Conditionally Classified.** Applicants may be admitted to a graduate degree program in this category if, in the opinion of appropriate campus authority, deficiencies may be remedied by additional preparation; or
- **Graduate Classified.** Applicants are required to fulfill all of the professional, personal, scholastic, and other standards, including qualifying examinations, prescribed by the campus.
- **Graduate Certificate.** Students may apply for graduate certificate programs through the College of Extended and Global Education (CEGE) (https://cel.csusb.edu/). Students should contact CEGE for information on available programs and to apply.

These and other CSU admissions requirements are subject to change as policies are revised and laws are amended. The California State University website (https://www2.calstate.edu/) and the CSU admissions portal Cal State Apply (https://www2.calstate.edu/apply/) are good sources of the most up-to-date information.

**Admission of Graduates with Three-Year Baccalaureate Degrees from Foreign Universities**

An applicant who has earned a three-year bachelor's degree from an institution outside of the USA is eligible to apply for admission. The institution must be licensed and/or accredited in its home nation to award diplomas or degrees. Admission is subject to departmental review.

**Graduate and Post-Baccalaureate English Language Requirement**

All graduate and post baccalaureate applicants, regardless of citizenship, whose native language is not English and whose preparatory education was principally in a language other than English must demonstrate competence in English. Those who do not possess a bachelor's degree from a postsecondary institution where English is the principal language of instruction must receive a minimum score of 550 on the Test of English as a Foreign Language (TOEFL). Some programs require a higher score. Several CSU campuses may use alternative methods for assessing fluency in English including Pearson Test of English Academic (PTE Academic), the International English Language Testing System (IELTS), and the International Test of English Proficiency (ITEP).

**Graduate and Post-Baccalaureate Admissions Procedures**

All graduate and post-baccalaureate applicants (i.e., doctorate, joint Ph.D. applicants, master's degree applicants, those seeking educational credentials or certificates and, where permitted, holders of baccalaureate degrees interested in taking courses for personal or professional growth) must file a complete graduate application as described in the graduate and post-baccalaureate admission materials at CalState Apply (http://www.calstate.edu/apply/). Applications seeking a second bachelor's degree must submit the undergraduate application for admission. Applicants who completed undergraduate degree requirements in the preceding term are also required to complete and submit an application and the $55 nonrefundable application fee. To be assured of initial consideration by more than one campus, it is
necessary to submit separate applications (including fees) to each. All CSU applications must be submitted online at Calstate Apply. An acknowledgement will be sent to the applicant when the online application has been submitted.

1. Former graduate students of the university must apply for readmission if:
   a. they have been absent for one or more terms, (excluding summer term) immediately preceding the term for which readmission is sought, (note that some programs may require summer enrollment) or
   b. they have attended other colleges during their absences from California State University, San Bernardino. Students who have attended other colleges during their absences must submit official transcripts from those institutions.

Students who have been absent for one term or more must reapply and again pay the application fee. Official transcripts and other application materials should be directed to the Office of Graduate Studies, College of Education 356. Applications are accessible at Cal State Apply (https://www2.calstate.edu/apply/).

The CSU begins accepting applications from new and readmitted students on October 1 for the following fall term and August 1 for the following spring term. Please contact the program for program-specific requirements; some require additional application materials and may have different deadlines.

**Appeal of Admission Decision**

Section 89030.7 of the California Education Code requires that the California State University establishes specific requirements for appeal procedures for a denial of admission. Each CSU campus must publish appeal procedures for applicants denied admission to the University. The procedure is limited to addressing campus decisions to deny an applicant admission to the University.

Admissions appeal procedures must address the basis for appeals, provide 15 business days for an applicant to submit an appeal, stipulate a maximum of one appeal per academic term, provide specific contact information for the individual or office to which the appeal should be submitted, and indicate a time estimate for when the campus expects to respond to an appeal. The appeal procedures must be included in all denial of admission notifications to students, and must also be published on the campus website.

Applicants who are denied admission to CSU San Bernardino as a post baccalaureate student may appeal the decision in writing no more than 15 business days after the date the applicant was or should have reasonably been notified of denial by the Office of Graduate Studies. Applicants are to submit the written appeal to the Dean of Graduate Studies or the Faculty Director of Graduate Studies. Appeals will be reviewed and answered before the last day of registration in the term applied for.

**Readmission of Previously Disqualified Students**

After receiving notice of disqualification, a student may petition for readmission to the university on probation. Contact the Dean of Graduate Studies for format.