Admission

Requirements for admission to California State University, San Bernardino are in accordance with Title 5, Chapter 1, Subchapter 3, of the California Code of Regulations. Complete information is available at CSU Mentor (http://www.csumentor.edu).

Electronic versions of the CSU undergraduate and graduate applications are accessible on the web at CSU Mentor (http://www.csumentor.edu). Students can use CSU Mentor to browse through general information about CSU’s 23 campuses, view multimedia campus presentations, send and receive electronic responses to specific questions, and apply for admission, EOP, and financial aid.

Applying online via CSU Mentor (http://www.csumentor.edu) is expected unless electronic submission is impossible. An acknowledgement will be sent when online applications have been submitted. Application in “hard copy” form may be obtained online via CSU Mentor (http://www.csumentor.edu) as a portable data format (PDF). Application forms (in PDF) may also be downloaded from Cal State Publications (http://www.calstate.edu/sas/publications). Individuals using paper applications to apply for admission to Cal State San Bernardino should mail or bring the completed application to the campus Office of Admissions and Student Recruitment.

Cal State San Bernardino advises prospective students they must supply complete and accurate information on the application for admission, residency questionnaire and financial aid forms. Applicants must submit authentic and official transcripts of all previous academic work attempted. Failure to submit complete, accurate and authentic application documents may result in denial of admission, cancellation of academic credit, suspension, or expulsion (Section 41301, Article 1.1, Title 5, California Code of Regulations).

Students who are admitted to the university for a given term but who do not register in that term must file a new application and pay the $55 application fee when they seek admission again to another open term. Current admission requirements and applicable deadlines must be met.

CSU Immunization Requirements

Entering CSU students are required to present proof of the following immunizations to the CSU campus they will be attending before the beginning of their first term of enrollment.

**Measles and Rubella:** All new and readmitted students must provide proof of full immunization against measles and rubella prior to enrollment.

**Hepatitis B:** All new students who will be 18 years of age or younger at the start of their first term at a CSU campus must provide proof of full immunization against Hepatitis B before enrolling. Full immunization against Hepatitis B consists of three timed doses of vaccine over a minimum 4 to 6 months period. Each incoming freshman who will be residing in on-campus housing will be required to return a form indicating that they have received information about meningococcal disease and the availability of the vaccine to prevent contracting the disease and indicating whether or not the student has chosen to receive the vaccination.

Meningococcal Disease Information: Each incoming freshman who will reside in on-campus housing will be required to return a form indicating they have received information about meningococcal disease and the availability of the vaccine to prevent the spread of the disease and whether or not he or she has chosen to receive the vaccination.

These are not admission requirements, but are required of students as conditions of enrollment in CSU.

For more information, including costs or exclusions, contact the Student Health Center.

**PLEASE NOTE:** Students may be exempt from these immunization requirements if they have graduated from a California Public School during or after 2005. Failure to meet the above requirements within the first quarter of attendance will result in a registration hold for subsequent quarters. Call the Student Health Center’s Immunization Hotline at (909) 537-7356 or the SHC at (909) 537-5241 for further information.

Other persons subject to these screening provisions include:

- Students who reside in on-campus housing;
- Students who obtained their primary and secondary schooling outside the United States;
- Students enrolled in dietetics, nursing, physical therapy, student teaching, or field work involving preschool-age children, or working in a health care setting.

**Undergraduate Application**

CSU Mentor (http://www.csumentor.edu)

Prospective students, applying for part-time or full-time undergraduate programs of study, must submit a completed undergraduate application. The $55 nonrefundable application fee should be in the form of a check or money order payable to: The California State University, or by credit card, if submitting the online application, and may not be transferred or used to apply to another term. An alternate major may be indicated on the application. The applications of persons denied admission to an impacted campus may be re-routed to another campus at no cost, but only if the applicant is CSU eligible.

**CSU Application Filing Periods**

Not all campuses/programs are open for admission to every term. Visit CSU Mentor (http://www.csumentor.edu) to determine if a campus is open or still accepting applications for the term.

<table>
<thead>
<tr>
<th>Terms</th>
<th>Applications first accepted</th>
<th>Initial Filing Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter quarter 2016</td>
<td>June 1, 1015</td>
<td>June 1-30, 2015</td>
</tr>
</tbody>
</table>

Students interested in attending only the summer quarter at CSUSB should visit Admissions & Student Recruitment (http://admissions.csusb.edu) around April 1 for information.

Each non-impacted campus accepts applications until capacities are reached. Many campuses limit undergraduate admissions in an enrollment category because of overall enrollment limits. If applying after the initial filing period, consult the Office of Admissions and Student Recruitment for application information. Similar information is available at CSU Mentor Filing Status (http://www.csumentor.edu/).
Impacted Programs

The CSU designates programs as impacted when more applications from regularly eligible applicants are received in the initial filing period (October and November for fall terms, June for winter terms, August for spring terms, February for summer terms) than can be accommodated. Some programs are impacted at every campus which they are offered; others are impacted only at a few campuses. Candidates for admission must meet all of the campus’ specified supplementary admission criteria if applying to an impacted program or campus.

The CSU will announce those campuses or programs that are impacted during the fall filing period. Detailed information on campus and programs impaction will be available at the following websites:

- CSU Mentor (https://secure.csumentor.edu)
- CSU (http://www.calstate.edu/impactioninfo.shtml) Impacted Majors (http://www.calstate.edu/impactioninfo.shtml)

Campuses will communicate supplementary admission criteria for all impacted programs to high schools and community colleges in their service area and will disseminate this information to the public through appropriate media. This information will also be published at the CSU campus individual website and made available online at The California State University (http://www.calstate.edu).

Applicants must file applications for admission to an impacted program during the initial filing period. Applicants who wish to be considered in impacted programs at more than one campus should file an application at each campus for which they seek admission consideration.

Supplementary Admission Criteria

Each campus with impacted programs or admission categories uses supplementary admission criteria in screening applicants. Supplementary criteria may include rank-ordering of freshman applicants based on the CSU eligibility index or rank-ordering of transfer applicants based on verification of AA-T or AS-T degree, completion of specified prerequisite courses, and a combination of campus-developed criteria. Applicants for freshman admission to impacted campuses or programs are required to submit scores on either the SAT or the ACT. For fall admission, applicants should take tests as early as possible, but no later than November or December of the preceding year.

The supplementary admission criteria used by the individual campuses to screen applicants is made available by the campuses to all applicants seeking admission to an impacted program. Details regarding the supplemental admissions criteria are also provided at CSU Impacted Majors and Campuses (http://www.calstate.edu/sas/impactioninfo.shtml).

Applicants to system wide impacted programs may not be redirected in the same major but may choose an alternate major either at the first choice campus or another campus.

CSU San Bernardino is impacted for first-time freshman applicants and expects to utilize supplemental admission criteria for admission of first-time freshman applicants to the campus. All first-time freshman applicants must apply for admission during the initial admission application-filing period (October 1 through November 30 for fall) to be considered for admission. All CSU subject matter (a-g) requirements must be complete, in progress, or planned with a grade of “C” or better prior to high school graduation and may not be completed during the summer following high school graduation. CSU eligible first-time freshman applicants graduating from high schools in CSUSB’s defined local area will be admitted based on CSU system wide eligibility criteria. CSU eligible first-time freshman applicants graduating from high schools outside of CSUSB’s defined local area will be “rank ordered” by eligibility index and admission offers will be made in descending order of eligibility index totals until the freshman class target is met.

CSU San Bernardino is also impacted for upper-division transfer students and expects to utilize supplemental criteria for all upper-division transfer admission. All upper-division transfer applicants must apply during the initial filing period (October 1 through November 30 for fall) to be considered for admission. Applicants must be in good standing at the last college or university attended (eligible to re-enroll), have earned 60 or more transferable semester units (90 or more quarter units), and completed all lower division General Education courses in written communication, oral communication, critical thinking, and mathematics with a grade of “C” or better in each course. Outside-the-local area applicants will be selected for admission based on a GPA ranking in descending order until the transfer enrollment target is met.

Application Acknowledgement

On-time applicants may expect to receive an acknowledgment from the campuses to which they have applied within two to four weeks of filing the application. The notice may also request applicants submit additional records necessary to evaluate academic qualifications. Applicants may be assured of admission if the evaluation of relevant qualifications indicates applicants have met CSU admission requirements, and in the case of admission impaction, campus requirements for admission to an impacted program. Unless specific written approval/confirmation is received, an offer of admission is not transferable to another term or to another campus.

Hardship Petitions

The campus has established procedures for considering qualified applicants who would be faced with an extreme hardship if not admitted. Prospective hardship petitioners should contact the university regarding specific policies governing hardship admission.

The university reserves the right to select its students and deny admission to the university or any of its programs as the university, in its sole discretion, determines appropriate based on an applicant’s suitability and the best interest of the university.

Undergraduate Admission Requirements

Freshman Requirements. Generally, first time freshmen applicants will qualify for regular admission if they meet the following requirements:

1. Have graduated from high school, have earned a Certificate of General Education Development (GED), or have passed the California High School Proficiency Examination;
2. Have a qualifying minimum eligibility index (see below); and
3. Have completed with grades of "C" or better each of the courses in the comprehensive pattern of college preparatory subject
Eligibility Index. The eligibility index is the combination of the high school grade point average and scores on either the ACT or the SAT. Grade point averages (GPA) are based on grades earned in courses taken during the final three years of high school. The calculation of GPA includes grades earned in all college preparatory “a-g” subject requirements taken after the ninth grade year, and bonus points for approved honors courses.

Up to eight semesters of honors courses taken in the last three years of high school, including up to two approved courses taken in the tenth grade can be accepted. Each unit of A in an honors course will receive a total of 5 points; B, 4 points; and C, 3 points.

A CSU Eligibility Index (EI) can be calculated by multiplying a grade point average by 800 and adding the total score on the mathematics and critical reading scores of the SAT. Students who took the ACT, multiply the grade point average by 200 and add ten times the ACT composite score. Those California high school graduates (or residents of California for tuition purposes) need a minimum index of 2900 using the SAT or 694 using the ACT. The Eligibility Index Table below illustrates several combinations of required test scores and averages.

The university has no plans to include the writing scores from either of the admissions tests in the computation of the CSU Eligibility Index for admission to terms during the 2015-2016 college years.

Those who neither graduated from a California high school nor are a resident of California for tuition purposes, need a minimum index of 3502 (SAT) or 842 (ACT). Graduates of secondary schools in foreign countries must be judged to have academic preparation and abilities equivalent to applicants eligible under this section.

An applicant with a grade point average of 3.00 or above (3.61 for nonresidents) is not required to submit test scores at campuses that are not impacted. However, all applicants for admission are urged to take the SAT or ACT and provide the scores of such tests to each CSU to which they seek admission. Campuses use these test results for advising and placement purposes and may require them for admission to impacted majors or programs.

CSUSB is an impacted campus and as such, does require SAT or ACT scores of all applicants for freshman admission.

### Eligibility Index Table for Graduates from California High Schools and California Residents applying from those schools in CSUSB’s defined Local Area and applying to

<table>
<thead>
<tr>
<th>GPA</th>
<th>ACT Score</th>
<th>SAT Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.0 and above qualifies with any score</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.99</td>
<td>10</td>
<td>510</td>
</tr>
<tr>
<td>2.98</td>
<td>10</td>
<td>520</td>
</tr>
<tr>
<td>2.97</td>
<td>10</td>
<td>530</td>
</tr>
<tr>
<td>2.96</td>
<td>11</td>
<td>540</td>
</tr>
<tr>
<td>2.95</td>
<td>11</td>
<td>540</td>
</tr>
<tr>
<td>2.94</td>
<td>11</td>
<td>550</td>
</tr>
<tr>
<td>2.93</td>
<td>11</td>
<td>560</td>
</tr>
<tr>
<td>2.92</td>
<td>11</td>
<td>570</td>
</tr>
<tr>
<td>2.91</td>
<td>12</td>
<td>580</td>
</tr>
<tr>
<td>2.90</td>
<td>12</td>
<td>580</td>
</tr>
<tr>
<td>2.89</td>
<td>12</td>
<td>590</td>
</tr>
<tr>
<td>2.88</td>
<td>13</td>
<td>600</td>
</tr>
<tr>
<td>2.86</td>
<td>13</td>
<td>620</td>
</tr>
<tr>
<td>2.85</td>
<td>13</td>
<td>620</td>
</tr>
<tr>
<td>2.84</td>
<td>13</td>
<td>630</td>
</tr>
<tr>
<td>2.83</td>
<td>13</td>
<td>640</td>
</tr>
<tr>
<td>2.82</td>
<td>13</td>
<td>650</td>
</tr>
<tr>
<td>2.81</td>
<td>14</td>
<td>660</td>
</tr>
<tr>
<td>2.80</td>
<td>14</td>
<td>660</td>
</tr>
<tr>
<td>2.79</td>
<td>14</td>
<td>670</td>
</tr>
<tr>
<td>2.78</td>
<td>14</td>
<td>680</td>
</tr>
<tr>
<td>2.77</td>
<td>14</td>
<td>690</td>
</tr>
<tr>
<td>2.76</td>
<td>15</td>
<td>700</td>
</tr>
<tr>
<td>2.75</td>
<td>15</td>
<td>700</td>
</tr>
<tr>
<td>2.74</td>
<td>15</td>
<td>710</td>
</tr>
<tr>
<td>2.73</td>
<td>15</td>
<td>720</td>
</tr>
<tr>
<td>2.72</td>
<td>15</td>
<td>730</td>
</tr>
<tr>
<td>2.71</td>
<td>16</td>
<td>740</td>
</tr>
<tr>
<td>2.70</td>
<td>16</td>
<td>740</td>
</tr>
<tr>
<td>2.69</td>
<td>16</td>
<td>750</td>
</tr>
<tr>
<td>2.68</td>
<td>16</td>
<td>760</td>
</tr>
<tr>
<td>2.67</td>
<td>17</td>
<td>780</td>
</tr>
<tr>
<td>2.66</td>
<td>17</td>
<td>780</td>
</tr>
<tr>
<td>2.65</td>
<td>17</td>
<td>790</td>
</tr>
<tr>
<td>2.64</td>
<td>17</td>
<td>800</td>
</tr>
<tr>
<td>2.63</td>
<td>17</td>
<td>810</td>
</tr>
<tr>
<td>2.62</td>
<td>18</td>
<td>820</td>
</tr>
<tr>
<td>2.61</td>
<td>18</td>
<td>820</td>
</tr>
<tr>
<td>2.59</td>
<td>18</td>
<td>830</td>
</tr>
<tr>
<td>2.58</td>
<td>18</td>
<td>840</td>
</tr>
<tr>
<td>2.57</td>
<td>18</td>
<td>850</td>
</tr>
<tr>
<td>2.56</td>
<td>19</td>
<td>860</td>
</tr>
<tr>
<td>2.55</td>
<td>19</td>
<td>860</td>
</tr>
<tr>
<td>2.54</td>
<td>19</td>
<td>870</td>
</tr>
<tr>
<td>2.53</td>
<td>19</td>
<td>880</td>
</tr>
<tr>
<td>2.52</td>
<td>19</td>
<td>890</td>
</tr>
<tr>
<td>2.51</td>
<td>20</td>
<td>900</td>
</tr>
<tr>
<td>2.50</td>
<td>20</td>
<td>900</td>
</tr>
<tr>
<td>2.49</td>
<td>20</td>
<td>910</td>
</tr>
<tr>
<td>2.48</td>
<td>20</td>
<td>920</td>
</tr>
<tr>
<td>2.47</td>
<td>20</td>
<td>930</td>
</tr>
<tr>
<td>2.46</td>
<td>21</td>
<td>940</td>
</tr>
<tr>
<td>2.45</td>
<td>21</td>
<td>950</td>
</tr>
<tr>
<td>2.44</td>
<td>21</td>
<td>960</td>
</tr>
<tr>
<td>2.43</td>
<td>21</td>
<td>970</td>
</tr>
<tr>
<td>2.42</td>
<td>21</td>
<td>980</td>
</tr>
<tr>
<td>2.41</td>
<td>22</td>
<td>980</td>
</tr>
<tr>
<td>2.40</td>
<td>22</td>
<td>990</td>
</tr>
<tr>
<td>2.39</td>
<td>22</td>
<td>990</td>
</tr>
</tbody>
</table>
The CSU requires first-time freshmen applicants complete, with grades of "C" (2.0) or better, a comprehensive pattern of college preparatory study totaling 15 units. A "unit" is equal to one year of study in high school.

- 2 years of social science, including 1 year of U.S. history, or U.S. history and government.
- 4 years of English (completed where English is the primary language of instruction).
- 3 years of mathematics (algebra, geometry, and intermediate algebra).
- 2 years of laboratory science (1 biological and 1 physical, both must include laboratory instruction).
- 2 years in the same foreign language (subject to waiver for applicants demonstrating equivalent competence).
- 1 year of a year-long course in visual and performing arts or other courses approved and included on the UC/CSU "a-g" list.
- 1 year of electives chosen from the subject areas listed above or approved college preparatory elective courses, included on the UC/CSU "a-g" list.

### Conditional/Provisional Admission for First-Time Freshman

CSUSB may offer students early, provisional admission based on the self-reported information from the application for admission. This consists of academic preparation through the junior year of high school and courses planned for the senior year. The campus will monitor the senior year of study to ensure that conditionally admitted students complete their secondary school studies satisfactorily, including the required college preparatory subjects, and graduate from high school. Students are required to submit an official transcript after graduation to verify all course work has been satisfactorily completed (with a grade of "C" or better). Official high school transcripts must be received prior to the deadline set by the university. In no case may documentation of high school graduation be received any later than the census date for a student’s first term of CSU enrollment. A campus may rescind admission decisions, cancel financial aid awards, withdraw housing contracts, and cancel any university registration for any student who fails to submit documents required for admission by the posted campus deadline and/or is found to be ineligible after the final transcript has been evaluated.

Applicants will qualify for regular (non-provisional/conditional) admission when the university verifies they have graduated and received a diploma from high school, have a qualifying minimum eligibility index, have completed the comprehensive pattern of college preparatory "a-g" subjects, and, if applying to an impacted program or campus, have met all supplementary criteria.

### High School Graduation Equivalency

Students who are not high school graduates may satisfy the high school graduation requirement by submitting the California Certificate of Proficiency or the General Education Development (GED) certificate or equivalent certificates awarded by other states.

1. California High School Proficiency Test. A "pass" on the California High School Proficiency Examination is considered equivalent to graduation from high school.
2. Tests of General Educational Development (GED). An applicant submitting scores on the GED has established high school graduation equivalence if the average score for the five tests is 45 or better and each score is at least 40.

### Meeting Admission Requirements

Applicants presenting the high school proficiency test or the GED will be expected to meet the fifteen-unit college preparatory subject requirements and have a qualifying eligibility index. Grades in courses completed after grade nine are used to calculate the grade point average for the eligibility index.

### Subject Requirements

The CSU requires first-time freshmen applicants complete, with grades of "C" (2.0) or better, a comprehensive pattern of college preparatory study totaling 15 units. A "unit" is equal to one year of study in high school.

<table>
<thead>
<tr>
<th>Subject Requirement</th>
<th>Minimum Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 year of electives chosen from the subject areas listed above</td>
<td>1</td>
</tr>
<tr>
<td>1 year of a year-long course in visual and performing arts or other courses approved and included on the UC/CSU &quot;a-g&quot; list</td>
<td>1</td>
</tr>
<tr>
<td>1 year of electives chosen from the subject areas listed above or approved college preparatory elective courses, included on the UC/CSU &quot;a-g&quot; list</td>
<td>1</td>
</tr>
</tbody>
</table>

Below 2.00 does not qualify for regular admission

### Subject Requirement Substitution for Students with Disabilities

Applicants with disabilities are encouraged to complete college preparatory course requirements if at all possible. If an applicant is judged unable to fulfill a specific course requirement because of his or her disability, alternate college preparatory courses may be substituted

### Table of Subject Requirement Substitution

<table>
<thead>
<tr>
<th>Subject Requirement</th>
<th>Minimum Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 year of electives chosen from the subject areas listed above</td>
<td>1</td>
</tr>
<tr>
<td>1 year of a year-long course in visual and performing arts or other courses approved and included on the UC/CSU &quot;a-g&quot; list</td>
<td>1</td>
</tr>
<tr>
<td>1 year of electives chosen from the subject areas listed above or approved college preparatory elective courses, included on the UC/CSU &quot;a-g&quot; list</td>
<td>1</td>
</tr>
</tbody>
</table>
for specific subject requirements. Substitutions may be authorized on an individual basis after review and recommendation by the applicant's academic advisor or guidance counselor in consultation with the director of Services to Students with Disabilities. Although the distribution may be slightly different from the course pattern required of other students, students qualifying for substitutions will still be held for 15 units of college preparatory study. Students should be aware that failure to complete courses required for admission may limit later enrollment in certain majors, particularly those involving mathematics. For further information and substitution forms, contact the director of Services to Students with Disabilities at CSUSB or at the nearest CSU campus.

**Waiver of High School Language Other Than English Subject Requirement**

The high school language other than English subject requirement may be waived for applicants who demonstrate competence in any other language equivalent to or higher than expected of students who complete two years of foreign language study. Consult with a school counselor or any CSU campus admissions or Office of Admissions and Student Recruitment for further information.

**Test Requirements**

Freshmen and transfer applicants who have fewer than 60 semester or 90 quarter units of transferrable college credit must submit applicable test scores, unless exempt (see "Eligibility Index" on Page 579) from either the ACT or the SAT of the College Board. Persons who apply to an impacted program will be required to submit test scores regardless of GPA and should take the test no later than November or December. Test scores also are used for advising and course placement. Registration forms and dates for SAT or ACT are available from school or college counselors or from a campus Testing Office or students may write to or contact:

The College Board (SAT)
Registration Unit, Box 6200
Princeton, New Jersey 08541-6200
(609) 771-7588 College Board (http://sat.collegeboard.org/home?navid=gh-sat)

or

ACT Registration Unit
P.O. Box 414
Iowa City, Iowa 52240
(319) 337-1270 ACT (http://www.act.org)

**Transfer Policies of CSU Campuses**

Most commonly, college level credits earned from an institution of higher education accredited by a regional accrediting agency recognized by the United States Department of Education are accepted for transfer to campuses of the CSU; however, authority for decisions regarding the transfer of undergraduate credits is delegated to each CSU campus.

California Community Colleges and other authorized certifying institutions can certify up to 39 semester (58.5 quarter) units of General Education-Breadth (GE-Breadth) or 37 semester (55.5 quarter) units of Intersegmental General Education Transfer Curriculum (IGETC) for transfer students to fulfill lower-division general education requirements for any CSU campus prior to transfer.

"Certification" is the official notification from a California Community College or authorized institution that a transfer student has completed courses fulfilling lower-division general education requirements. The CSU GE-Breadth and Intersegmental General Education Transfer Curriculum (IGETC) certification course lists for particular community colleges can be accessed on ASSIST (http://www.assist.org).

CSU campuses may enter course-to-course or program-to-program articulation agreements with other CSU campuses and any or all of the California community colleges, and other institutions. Established CSU and CCC articulations may be found on ASSIST (http://www.assist.org). Students may be permitted to transfer no more than 70 semester (105 quarter) units to a CSU campus from an institution which does not offer bachelor’s degrees or their equivalents, e.g., community colleges. Given the university’s 30-semester (45-quarter) unit residency requirement, no more than a total of 90-semester (135-quarter) units may be transferred into the university from all sources.

**Transfer Requirements**

Applicants who have completed fewer than 60 transferrable semester college units (fewer than 90 quarter units) are considered lower-division transfer students and are not eligible for admission to CSUSB. Applicants who have completed 60 or more transferrable semester college units (90 or more quarter units) are considered upper-division transfer students. Applicants who complete college units during high school or through the summer immediately following high school graduation are considered first-time freshmen and must meet the CSU minimum eligibility requirements for admission. Transferable courses are those designated for baccalaureate credit by the college or university offering the courses and accepted as such by the campus to which the applicant seeks admission.

**Lower-Division Transfer Requirements.** Generally, applicants will qualify for admission as a lower-division transfer student if they have a grade point average of at least 2.0 (C or better) in all transferrable units attempted. Due to increased enrollment demands, many CSU campuses do not admit lower-division transfer applicants. As an impacted campus, CSUSB does not admit lower-division transfer applicants.

1. Will meet the freshman admission requirements (grade point average and subject requirements) in effect for the term to which they are applying (see “Freshman Requirements” section); or
2. Were eligible as a freshman at the time of high school graduation except for missing college preparatory subject requirements, have been in continuous attendance in an accredited college since high school graduation, and have made up the missing subject requirements with a 2.0 or better GPA.

Applicants who graduated from high school prior to 1988 should contact the admission office to inquire about alternative admission programs.

**Making Up Missing College Preparatory Subject Requirements.** Lower-division applicants who did not complete subject requirements while in high school may make up missing subjects in any of the following ways:

1. Complete appropriate courses with a C or better in adult school or high school summer sessions.
2. Complete appropriate college courses with a C or better. One college course of at least three semester or four quarter units will be considered equivalent to one year of high school study.
3. Earn acceptable scores on specified examinations, e.g., SAT subject tests.
Please consult with the CSU campus admission office, to which you are applying for further information about alternative ways to satisfy the subject requirements.

Due to increased enrollment demands, many CSU campuses do not admit lower-division transfer applicants. As an impacted campus, CSUSB does not admit lower-division transfer applicants.

Upper-Division Transfer Requirements. Generally, applicants will qualify for admission as an upper-division transfer student if they meet all of the following requirements:

1. They have a grade point average of at least 2.0 (C) or higher in all transferable units attempted; and
2. They are in good standing at the last college or university attended; and
3. They have completed at least 60 transferable semester (90 quarter) units of college coursework with a grade point average of 2.0 or higher and a grade of C or higher in each course used to meet the CSU general education requirements in written communication, oral communication, critical thinking and quantitative reasoning, e.g. mathematics.
   a. The 60 semester (90 quarter) units must include at least 30 semester (45 quarter) units of courses, which meet the CSU general education requirements including all of the general education requirements in communication in the English language (both oral and written) and critical thinking and the requirement in mathematics/quantitative reasoning (usually 3 semester units) OR the Intersegmental General Education Transfer Curriculum (IGETC) requirements in English communication and mathematical concepts and quantitative reasoning.

Associate Degrees for Transfer (AA-T or AS-T) established by the Student Transfer Achievement Reform (STAR) Act (SB 1440).

The Associate in Arts (AA-T) and the Associate in Science for Transfer (AS-T) degrees offered at the California Community College (CCC) are designed to provide clear pathways to corresponding CSU degree majors for CCC transfer applicants earning these degrees.

California Community College students who earn a transfer associate (AA-T or AS-T) degree are guaranteed admission with junior standing to a CSU and given priority admission over other transfer applicants when applying on time, to a local CSU campus, or non-impacted CSU program. AA-T or AS-T admission applicants are given priority consideration to an impacted campus/program or to campuses/programs that have been deemed similar to the degree completed at the community college. Students who have completed an AA-T/AS-T in a program deemed similar to a CSU major are able to complete remaining requirements for graduation within 60 semester (90 quarter) units.

Conditional/Provisional Admission for Transfers

CSUSB may provisionally or conditionally admit transfer applicants based on their academic preparation and courses planned for completion prior to beginning courses at CSUSB. The campus will monitor the final terms to ensure that conditionally admitted students complete all required courses satisfactorily. All accepted applicants are required to submit an official transcript of all college work completed by the campus deadline. Campuses may rescind admission decisions, cancel financial aid awards, withdraw housing contracts, and cancel any university registration for any student who fails to submit documents required for admission by the posted campus deadline and/or is found to be ineligible after the final transcript has been evaluated. In no case may such documents be received and validated by the university any later than a student’s registration for their second term of CSU enrollment.

Applicants will qualify for regular (non-provisional/conditional) admission when the university verifies they have earned 60 semester (90 quarter) transferable units, including completing the four basic skills courses with grades of C or better, and, if applying to an impacted program or campus, have met all supplementary criteria.

Adult Students

As an alternative to regular admission criteria, an applicant who is 25 years of age or older may be considered for admission as an adult student if he or she meets the following conditions:

1. Possesses a high school diploma (or has established equivalence through either the Tests of General Educational Development or California High School Proficiency Examination);
2. Has not been enrolled in college as a full-time student for more than one term during the past five years;
3. If there has been any college attendance, a "C" (2.0) average or better in all college work attempted.

Consideration will be based upon a judgment as to whether the applicant is as likely to succeed as a regularly admitted freshman or transfer student and will include an assessment of basic skills in the English language and mathematical computation.

To assess these skills, SAT or ACT scores must be presented prior to determination of admission. The ACT is offered on campus through the Testing Office.

Due to enrollment pressures this option is not available at CSUSB. Adult students are encouraged to meet all standards required for regular admission.

International (Foreign) Student Admission Requirements

The California State University must assess the academic preparation of international students. For this purpose, "international students" include those who hold U.S. temporary visas as students, exchange visitors, or in other nonimmigrant classifications.

The CSU uses separate requirements and application filing dates in the admission of "international students." Verification of English proficiency (see the section on the English Language Requirement for undergraduate applicants), financial resources, and academic performance are each important considerations for admission.

Applicants for admission as either graduates or undergraduates whose education has been in another country should file an application for admission, official certificates and detailed transcripts of record from each secondary school and collegiate institution attended several months in advance of the beginning of the quarter in which the applicant expects to attend. If certificates and transcripts are not in English, they must be accompanied by certified English translations. Credentials will be evaluated in accordance with the general regulations governing admission to California State University, San Bernardino. Priority in admission is given to residents of California. There is little likelihood of nonresident
applicants, including international students, being admitted either to impacted majors or to those campuses with limited openings.

An applicant whose education has been in a language other than English must take the Test of English as a Foreign Language (TOEFL). This test is administered in most countries and official test scores must be received by the university before admission to the university can be granted. Information as to the time and place at which this test is given may be obtained from: Educational Testing Service (TOEFL), Princeton, New Jersey 08540, U.S.A. or TOEFL (http://www.toeflinfoanywhere.org).

International applicants must also submit a statement of financial responsibility to the Center for International Studies & Programs (CISP) (http://admissions.csusb.edu/international) to be considered for admission to the university. International students are also required to submit evidence of adequate medical/hospital insurance to the international student advisor in CISP.

Arrangements for housing should be completed before the student’s arrival on the campus. Detailed information regarding housing may be obtained from the director of housing at California State University, San Bernardino (http://admissions.csusb.edu/international/e_costs_housing.shtml). Scholarship aid for entering students is limited; no scholarships are specifically reserved for students from another country.

Upon arrival at California State University, San Bernardino, international students should make an appointment with CISP as early as possible.

**Insurance Requirement.** Effective August 1, 1995, all F-1 and J-1 visa applicants must agree to obtain and maintain health insurance as a condition of receiving an I-20 or DS-2019 form and for registration and continued enrollment in the California State University. Such insurance must be in amounts as specified by the United States Information Agency (USIA) and NAFSA: Association of International Educators. The campus president or designee shall determine which insurance policies meet these criteria. Further information can be obtained from the Center for International Studies & Programs.

**English Language Requirement**

All undergraduate applicants whose native language is not English and who have not attended schools at the secondary level or above for at least three years full time in a country where English is the principal language of instruction must complete the Test of English as Foreign Language (TOEFL). The minimum TOEFL score for undergraduate applicants is 500 paper-based test or 61 internet-based test. Some majors may require higher scores. Some campuses may also use alternative methods for assessing English fluency. Each campus will post the tests it accepts on its website and will notify students after they apply about the tests it accepts and when to submit scores.

CSU minimum TOEFL standards are:

<table>
<thead>
<tr>
<th></th>
<th>Internet</th>
<th>Paper</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>61</td>
<td>500</td>
</tr>
<tr>
<td>Graduate</td>
<td>80</td>
<td>550</td>
</tr>
</tbody>
</table>

**Other Applicants**

An applicant who is not admissible under one of the above provisions should enroll in a community college or other appropriate institution. Only under the most unusual circumstances will such applicants be permitted to enroll in the university. Permission is granted only by special action of the university.

The university reserves the right to select its students and deny admission to the university or any of its programs as the university, in its sole discretion, determines appropriate based on an applicant’s suitability and the best interest of the university.

**Admission as an Auditor**

A student who wishes only to audit a course instead of enrolling for credit must complete a statement of residency issued by the Office of Records, Registration and Evaluations. Auditors must pay the same fees as would be charged if the courses were taken for credit. See Page 48 for auditing courses.

**Admission to Teaching Credential Programs**

Admission to the university as a student does not constitute admission to a teaching credential program. Students who intend to pursue work toward credentials should also make application to the College of Education.

**Matriculation Policy**

An undergraduate student is considered matriculated only if they register, pay fees and do not drop all of their courses prior to census for a given term through the regular campus enrollment. An application and application fee are required if:

1. the student was not matriculated in any of the three terms (not including summer) prior to the term in which they plan to register,
2. the student was enrolled at another four-year institution during an absence from California State University, San Bernardino, and
3. the student has since earned a baccalaureate degree.

Enrollment through Open University, Extended Learning, or a Visitor program does not constitute regular enrollment.

**Returning Students**

Undergraduate students in good standing may be readmitted to the university after an absence of one term by notifying the Office of Records, Registration and Evaluations (http://erre.csusb.edu).

The application and fee of $55 are required if the student was not enrolled in any of the three terms (not including summer) prior to the term for which the student is seeking admission or if the student was enrolled in another institution during the absence from California State University, San Bernardino. Enrollment through Open University or the College of Extended Learning during fall, winter or spring quarters does not constitute enrollment for this purpose. (See Leave of Absence (http://bulletin.csusb.edu/archive/2014-15/academic-regulations)).

Returning students who must reapply must apply during the priority application filing period and be fully eligible as an upper-division transfer student before they will be admitted to CSUSB again.

**Readmission of Previously Disqualified Students**

After receiving notice of disqualification, a returning student who has applied to CSUSB for a coming term may petition the director of Advising
and Academic Services for readmission to the university on probation. All petitions for readmission must be submitted to the director of Advising and Academic Services according to the following schedule:

<table>
<thead>
<tr>
<th>Petition for</th>
<th>Petition on file on or before</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>July 1</td>
</tr>
<tr>
<td>Winter</td>
<td>December 1</td>
</tr>
<tr>
<td>Spring</td>
<td>March 1</td>
</tr>
<tr>
<td>Summer</td>
<td>June 1</td>
</tr>
</tbody>
</table>

Transfer of Credit

A maximum of 70 transferable semester units (105 quarter units) of work taken at a community college can be applied toward the requirements for a degree from the university. No upper-division credit will be allowed from courses taken at a community college. No more than six semester units (nine quarter units) in education courses taken at a community college may be applied toward the baccalaureate degree or the professional preparation requirements of a teacher education basic credential program.

The Office of Records, Registration and Evaluations will evaluate previous college work to determine its applicability to the requirements of the university. All undergraduate degree candidates will be issued a Program Advising Worksheet for Students (PAWS), indicating which requirements remain unfilled. Once issued to a student, the PAWS remains valid as long as the student matriculates for the term specified, pursues the objective specified, and remains in continuous attendance. Students will not be held to additional graduation requirements unless such requirements become mandatory as a result of changes in the California Code of Regulations or the California Education Code.

Credit for work completed at institutions with regional accreditation will be accepted toward the satisfaction of degree requirements at the university within limitations of residency and major requirements, community college transfer maximums, and course applicability.

Concurrent Enrollment. Once a student has matriculated at this university, transfer courses will only be accepted for credit if the courses have prior approval on the Concurrent Enrollment for Equivalent Transfer Course(s) form (http://rre.csusb.edu/misc/documents/ConcurrentEnrollmentOct10.pdf). For complete policy, see Concurrent Enrollment (http://bulletin.csusb.edu/archive/2014-15/academic-regulations).

Students attending CSUSB on I-20 visas are not eligible for concurrent enrollment. They may, however, participate in the CSU Intrasystem Concurrent program or the UCR/CSUSB Cross Registration Program. For more information, see Intrasystem and Intersystem Enrollment Programs or UCR/CSUSB Cross Registration Program.

General Information - Admission and Evaluation of Academic Records

Credit for Standardized External Examinations and Systemwide Examinations

The university shall grant four and a half quarter units of credit for each of the following College Level Examination Program (CLEP) examinations passed at the 50th percentile, provided the examination was not taken previously within the past term and that degree credit has not been granted for previous course work at the equivalent or at a more advanced level than for the examination in question.

- American Government
- American Literature
- Analyzing and Interpreting Literature
- Biology
- Calculus
- Chemistry
- College Algebra
- College Algebra - Trigonometry
- English Literature
- French, Levels I and II
- German, Levels I and II
- History, United States I and II
- Human Development and Development
- Humanities
- Introductory Psychology
- Introductory Sociology
- Natural Sciences
- Pre-Calculus
- Principles of Macroeconomics
- Principles of Microeconomics
- Spanish, Levels I and II
- Trigonometry
- Western Civilization I and II

No credit will be granted for CLEP English Composition.

The university may also grant credit and advanced standing for CLEP subject examinations, using as minimum standards:

1. The student submit a score at or above the 50th percentile in the norming group who earned a mark of "C" (2.0) or better;
2. The equivalence to CSUSB courses be determined by the appropriate academic department;
3. College credit shall have not been previously earned in the courses in question.

Questions regarding the acceptance of other standardized external examinations should be directed to the Office of Records, Registration and Evaluations (http://rre.csusb.edu).

In no case will credit awarded through external examinations count towards residency credit.

Credit by Advanced Placement

CSUSB grants credit toward its undergraduate degrees for successful completion of examinations of the Advanced Placement Program of the College Board. Students who have successfully completed exams in the Advanced Placement Program of the College Board (defined as receiving a score of 3 or better) shall be granted up to nine quarter units of credit for each advanced placement exam. These units of credit will apply toward graduation, advanced placement in the university’s sequence of courses and credit for curriculum requirements. Test results must be presented to the Office of Admissions and Student Recruitment. Questions regarding the acceptance of Advanced Placement exams should be directed to the Office of Records, Registration and Evaluations (http://rre.csusb.edu).
Credit by International Baccalaureate

Students who have successfully completed International Baccalaureate exams at the Higher Level (HL) with a score of 4, 5, 6, or 7 may be granted up to nine quarter units of credit for each successful exam. These units of credit will apply towards graduation, advanced placement in the university’s sequence of courses, and credit for curriculum requirements. No credit will be awarded for Subsidiary Level (SL) exams. Test results must be presented to the Office of Admissions and Student Recruitment. Questions regarding the acceptance of International Baccalaureate exams should be directed to the Office of Records, Registration and Evaluations (http://rre.csusb.edu).

Credit for On-line/Distance Learning, and Extension Courses

A maximum of 36 quarter units of credit earned through extension and on-line courses may be applied to a baccalaureate degree program. A maximum of 13 quarter units of graduate credit earned through extension registration may be accepted toward a master’s degree program. No credit so earned may be used to satisfy the university residency requirement.

Matriculated students wanting to take on-line courses must first have the courses approved by following the procedures outlined in the section on Concurrent Enrollment. All examinations for these courses must be proctored by the University Testing Office.

CSUSB accepts only those credits for transfer which are acceptable toward a baccalaureate or master degree or credential at the institution offering the courses.

Credit for Non-Collegiate Instruction

CSUSB grants undergraduate degree credit for successful completion of non-collegiate instruction, either military or civilian, appropriate to the baccalaureate degree, which has been recommended by the Commission on Educational Credit and Credentials of the American Council on Education. The number of units allowed are those recommended in the Guide to the Evaluation of Educational Experience in the Armed Services and the National Guide to Educational Credit for Training Programs.

Students may also challenge courses by taking examinations developed at CSUSB. Credit shall be awarded to those who pass them successfully.

See Credit by Examination under Academic Regulations for more information.

Credit for Military Service

The university grants lower-division undergraduate credit for completion of basic training in the armed forces of the United States. This credit is applied to the Lifelong Understanding area of General Education.

A limited amount of additional credit may be granted to students who have completed certain service schools in addition to basic training. Credit will only be evaluated if needed to fulfill admission requirements or for use toward graduation. Credit is allowed on the basis of recommendations of the Commission on Educational Credit and Credentials of the American Council on Education and must be documented on the Member 4 copy of a DD-214, DD-295 or AARTS (Army/American Council on Education Registry Transcript System) transcript. Credit based on military rank (MOS) will not be awarded.

The total amount of credit earned on the basis of externally developed tests and through recommendations of the commission, which may be applied to a baccalaureate degree, shall not exceed 45 quarter units. Advanced placement credit and international baccalaureate credit are excluded from the limit.

High School-University Program

Junior and senior high school students may be considered for enrollment in certain special programs if recommended by the principal and the appropriate campus department chair and if preparation is equivalent to that required of eligible California high school graduates as space is available at the university. Such admission is only for a given specific program and does not constitute a right to continued enrollment. For more information, contact the Office of Admissions & Student Recruitment at (909) 537-5188, or visit Freshman Admissions & Student Recruitment (http://admissions.csusb.edu/freshmen).

Fee Waiver Program for California Residents Sixty Years of Age or Older

California State University, San Bernardino offers a program which allows California residents, sixty years of age or older, to enroll in regular session courses without payment of certain specified fees. All regular admission requirements and deadlines must be met. The program is required to adhere to the following standards:

1. enrollment shall be limited to persons who are California residents as defined by the Education Code, are 60 years of age or older, and are eligible for admission to the university, and
2. persons enrolling in the program will be able to register on the last day of priority registration.

Contact Yordanos Seleba, Records, Registration and Evaluations Office, (909) 537-3211, y seleba@csusb.edu.

Intrasystem and Intersystem Enrollment Programs

Students enrolled at any CSU campus will have access to courses at other CSU campuses on a space available basis unless those campuses or programs are impacted. This access is offered without students being required to be admitted formally to the host campus and sometimes without paying additional fees. Although courses taken on any CSU campus will transfer to the student’s home CSU campus as elective credit, students must consult their home campus academic advisors to determine how such courses may apply to their degree programs before enrolling at the host campus.

There are two programs for enrollment within the CSU and one for enrollment between CSU and the University of California or California community colleges. Additional information about these programs is available from the Office of Records, Registration and Evaluations (http://rre.csusb.edu).

CSU Intrasystem Concurrent Enrollment. Matriculated students in good standing may enroll at both their home campus and a host CSU campus during the same term. Students attending CSUSB on I-20 visas may participate in the Intrasystem Concurrent Enrollment program, but must be concurrently enrolled (and complete) at least 12 units at CSUSB, and may enroll only in upper-division courses that are not offered at CSUSB. Credit
earned at the host campus is reported to the home campus to be included on the student’s transcript at the home campus.

CSU Intrasystem Visitor Enrollment. Matriculated students in good standing enrolled at one CSU campus may enroll at another CSU campus for one term. Credit earned at the host campus is reported at the student’s request to the home campus to be included on the student’s transcript at the home campus. Students attending CSUSB on I-20 visas are not eligible for this program.

Intersystem Cross Enrollment. Matriculated CSU, UC or community college students may enroll on a “space available” basis for one course per term at another CSU, UC or community college and request that a transcript of record be sent to the home campus. Students attending CSUSB on I-20 visas are not eligible to attend the community college. They may participate in this program and attend a CSU or UC, but must be concurrently enrolled (and complete) at least 12 units at CSUSB, and may enroll only in upper-division courses that are not offered at CSUSB.

UCR/CSUSB Cross Registration Program

On a limited basis, students may be permitted to take advantage of courses offered at the nearby University of California campus in Riverside. Note: this opportunity is available only for undergraduate courses not normally offered at CSUSB and is subject to availability of space at UC Riverside after their early registration process is completed. The following conditions apply:

1. A limited number of students may participate.
2. A limit of one course per student per quarter.
3. The student is matriculated and currently enrolled in a degree program.
4. Students attending CSUSB on I-20 visas may participate, but must be concurrently enrolled (and complete) at least 12 units at CSUSB, and may enroll only in upper-division courses that are not offered at CSUSB.
5. Student must pay sufficient (full) tuition fees at the Home Campus. No additional registration fees will be required at the Host Campus.
6. The desired course is not offered at the Home Campus.
7. Student must be in good academic standing.
8. Student must observe all academic deadlines and regulations of the Host Campus.
9. Enrollment is subject to space availability and consent of the instructor.
10. Student must meet course prerequisites of the Host Campus.
11. Records of grades will be maintained by the Host Campus and forwarded to the Home Campus. The Home Campus will include the “transfer” work on the student’s transcript, with a footnote indicating that the course was taken through the exchange program.
12. Residence credit will be granted for courses taken by CSUSB students under this arrangement.
13. Cross-registration students will have the use of library facilities at the Host Campus. The student is not eligible for other student services or facilities.

Determination of Residence

University requirements for establishing residency for tuition purposes are independent from those of other types of residency, such as for tax purposes, or other state or institutional residency. These regulations were promulgated not to determine whether a student is a resident or nonresident of California, but rather to determine whether a student should pay tuition on an in-state or out-of-state basis. A resident for tuition purposes is someone who meets the requirements set forth in the Uniform Student Residency Requirements. These laws governing residency for tuition purposes at the California State University (CSU) are California Education Code sections 68000-68090, 68120-68134, and 89705-89707.5, and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 41900-41916. This material can be viewed on the Internet by accessing the CSU’s website (http://www.calstate.edu/GC/resources.shtml).

Each campus’s Admissions Office is responsible for determining the residency status of all new and returning students based on the Application for Admission, Residency Questionnaire, Reclassification Request Form, and, as necessary, other evidence furnished by the student. A student who fails to submit adequate information to establish eligibility for resident classification will be classified as a nonresident.

Generally, establishing California residency for tuition purposes requires a combination of physical presence and intent to remain indefinitely. An adult who, at least one full year prior to the residency determination date for the term in which enrollment is contemplated, can demonstrate both physical presence in the state combined with evidence of intent to remain in California indefinitely may establish California residence for tuition purposes. A minor normally derives residency from the parent(s) with whom they reside with or most recently resided.

Evidence demonstrating intent can vary from case to case and will include, and is not limited to, the absence of residential ties to any other state, California voter registration and voting in California elections; maintaining California vehicle registration and driver’s license; maintaining active California bank accounts; filing California income tax returns and listing a California address on federal tax returns, owning residential property or occupying or renting an apartment where permanent belongings are kept, maintaining active resident memberships in California professional or social organizations; and maintaining a permanent military address and home of record in California.

Nonresident students seeking reclassification are required to complete a supplemental questionnaire that includes questions concerning their financial dependence on parents or others who do not meet University requirements for classification as residents for tuition purposes. Financial independence is required, along with physical presence and intent, to be eligible for reclassification.

Non-citizens establish residency in the same manner as citizens, unless precluded by the Immigration and Nationality Act from establishing domicile in the United States.

Exceptions to the general residency requirements are contained in California Education Code sections 68070-68084 and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 419060 to 41906.5, and include, but are not limited to, members of the military and their dependents, certain credentialed employees of school districts and most students who have attended three years of high school in California and graduated or attained the equivalent. Whether an exception applies to a particular student cannot be determined before the submission of an application for admission and, as necessary, additional supporting documentation. Because neither campus nor Chancellor’s Office staff may give advice on the application of these laws, applicants are strongly urged to review the material for themselves and consult with a legal advisor. Nonresident students seeking reclassification are required to complete a supplemental questionnaire including questions concerning their financial
dependence on parents who cannot satisfy University requirements for classification as residents for tuition purposes, which will be considered along with physical presence and intent in determining reclassification. The student who is in the state for educational purposes only does not gain the status of resident regardless of the length of the student’s stay in California.

In general, an unmarried minor citizen or noncitizen (a person under 18 years of age) derives legal residence from the parent with whom the minor maintains or last maintained his or her place of abode. The residence of an unmarried minor who has a parent living cannot be changed by the minor’s own act, by the appointment of a legal guardian or by the relinquishment of a parent’s right of control.

A married person may establish his or her residence, independent of his or her spouse.

The general rule is that a student must have been a California resident for at least one year immediately preceding the residence determination date in order to qualify as a “resident student” for tuition purposes. A residence determination date is set for each academic term and is the date from which residence is determined for that term.

Residence determination dates are:

<table>
<thead>
<tr>
<th>Season</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>September 20</td>
</tr>
<tr>
<td>Winter</td>
<td>January 5</td>
</tr>
<tr>
<td>Spring</td>
<td>April 1</td>
</tr>
<tr>
<td>Summer</td>
<td>July 1</td>
</tr>
</tbody>
</table>

CalState TEACH operates on a trimester system. The residence determination dates for CalState TEACH are as follows:

<table>
<thead>
<tr>
<th>Season</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>September 20</td>
</tr>
<tr>
<td>Spring</td>
<td>January 5</td>
</tr>
<tr>
<td>Summer</td>
<td>June 1</td>
</tr>
</tbody>
</table>

Students classified as non-residents may appeal a final campus decision within 120 days of notification by the campus. A campus residency classification appeal must be in writing and submitted to: The California State University, Office of General Counsel, 401 Golden Shore, 4th Floor, Long Beach, CA 90802-4210. The Office of General Counsel can either decide the appeal or send the matter back to the campus for further review.

Students incorrectly classified as residents or incorrectly granted an exception from nonresident tuition are subject to reclassification as nonresidents and payment of nonresident tuition in arrears. If incorrect classification results from false or concealed facts, the student is also subject to discipline pursuant to Section 41301 of Title 5 of the California Code of Regulations.

Resident students who become nonresidents or who no longer meet the criteria for an exception must immediately notify the Office of Admissions and Student Recruitment. Applications for a change in classification with respect to a previous term are not accepted.

Changes may have been made in the rate of nonresident tuition and in the statutes and regulations governing residency for tuition purposes in California between the time this information is published and the resident residence determination date. Students are urged to review the statutes and regulations stated above.

Use of Social Security Number

Applicants are required to include their correct social security number in designated places on applications for admission pursuant to the authority contained in Section 41201, Title 5, California Code of Regulations, and Section 6109 of the Internal Revenue Code (26 U.S.C. 6109). The university uses the social security number to identify students and their records including identification for purposes of financial aid eligibility and disbursalment and the repayment of financial aid and other debts payable to the university.

The Internal Revenue Service requires the university to file information returns that include the student’s social security number and other information such as the amount paid for qualified tuition, related expenses, and interest on educational loans. This information is used by the IRS to help determine whether a student, or a person claiming a student as a dependent for tax purposes, may take a credit or deduction to reduce federal income taxes.

Reservation

The University reserves the right to select its students and deny admission to the University or any of its programs as the University, in its sole discretion, determines appropriate based on an applicant’s suitability and the best interests of the University.

Appeal of Admission Decision

Section 89030.7 of the California Education Code requires the California State University establishes specific requirements for appeal procedures for a denial of admission. Each CSU campus must publish appeal procedures for applicants denied admission to the University. The procedure is limited to addressing campus decisions to deny an applicant admission to the University. All applications are thoroughly reviewed before a decision is made to deny a student admission to CSU San Bernardino. Applicants for admission are denied solely on the basis of their failure to meet admission requirements.

CSUSB is an impacted campus, so out of local area and/or specific program admissions criteria may apply. Applicants who are denied admission to CSU San Bernardino may appeal the decision in writing no more than 15 business days after the date the applicant was or should have reasonably been notified of denial by the Admissions Office. Applicants are to submit the written appeal to the Director of Admissions. Appeals will be reviewed and answered within 15 business days after the request for appeal has been received by the Admissions Office.

The basis of appeal may include the following:

1. Credit not considered during the initial review of the application
2. Miscalculation of transferable college credit
3. Applied to an impacted major and wish to be reconsidered to another major
4. Special/extenuating circumstances

Applicants are limited to one appeal per quarter. Appeals by mail may be addressed to:

CSUSB
Director of Admissions
5500 University Pkwy.
San Bernardino, CA 92407.
or Appeals by fax may be sent to: (909) 537-7034, Attention: Director of Admissions, or Appeals by email may be sent to: areed@csusb.edu.

**Campus Tours**

Office of Admissions and Student Recruitment  
(909) 537-5188 tours@csusb.edu

Tours of the Cal State campus are available throughout the year for individuals or groups. Student visitors interested in acquiring firsthand information about the university’s programs or classes may request a meeting with faculty or an admissions counselor. Arrangements can be made to visit the residence halls.

**General Requirements for Admission**

The minimum requirements for admission to postbaccalaureate studies at CSUSB are listed below.

Specifically, a student shall at the time of enrollment:

1. have completed a four-year college course of study and hold an acceptable baccalaureate degree from an institution accredited by a regional accrediting association, or shall have completed equivalent academic preparation as determined by appropriate campus authorities;
2. be in good academic standing at the last college or university attended;
3. have earned a grade point average of at least 3.0 on the last degree completed by the candidate or have attained a grade point average of at least 3.0 (A=4.0) in the last 60 semester (90 quarter) units attempted; and
4. satisfactorily meet the professional, personal, scholastic, and other standards for graduate study, including qualifying examinations, as appropriate campus authorities may prescribe. The campus may make exceptions to these criteria.

Please note that the grade point average requirements at CSUSB are generally higher than the CSU minimum requirements. Applications are reviewed by the Office of Graduate Studies and the program or department to which the student has applied.

Applicants who do not qualify for admission under the provisions cited above may be admitted by special action if, on the basis of acceptable evidence, they are judged to possess sufficient academic, professional and other potential to merit such action. Petitions for admission by special action should be directed to the graduate coordinator of the appropriate master’s program or if there is no specific graduate degree in mind, to the Dean of Graduate Studies. Applicants who do not possess the requisite grade point average for admission to a master’s degree program may submit test scores for the GRE, GMAT or MAT.

**Categories of Admission**

Postbaccalaureate applicants may apply for a degree, a credential or certificate, or may focus on personal or professional growth, depending on their objective.

Students who meet the minimum requirements for postbaccalaureate studies may be considered for admission in one of the four following categories:

- **Postbaccalaureate Classified**, e.g. admission to an education credential program. Students wishing to enroll in a credential or certificate program, will be required to satisfy additional professional, personal, scholastic, and other standards, including qualifying examinations, prescribed by the campus; or
- **Graduate Conditionally Classified**. Applicants may be admitted to a graduate degree program in this category if, in the opinion of appropriate campus authority, deficiencies may be remedied by additional preparation; or
- **Graduate Classified**. To pursue a graduate degree, applicants are required to fulfill all of the professional, personal, scholastic, and other standards, including qualifying examinations, prescribed by the campus.

**Continuous Enrollment**. To retain classified standing in a master’s program after all course work is completed, a student must remain in continuous enrollment in a Continuous Enrollment (698) course in their discipline until a project, thesis or comprehensive examination is completed. See Culminating Experience: Exam, Thesis or Project, for further explanation.

These and other CSU admissions requirements are subject to change as policies are revised and laws are amended. The CSU website Cal State University website (http://www.calstate.edu) and the CSU admissions portal CSU Mentor website (http://www.csumentor.edu) are good sources of the most up-to-date information.

**Admission of Graduates with Three-Year Baccalaureate Degrees from Foreign Universities**

An applicant who has earned a three-year bachelor’s degree from an institution outside of the USA is eligible to apply for admission. The institution must be licensed and/or accredited in its home nation to award diplomas or degrees. Admission is subject to departmental review.

**Graduate and Postbaccalaureate English Language Requirement**

All graduate and postbaccalaureate applicants, regardless of citizenship, whose native language is not English and whose preparatory education was principally in a language other than English must demonstrate competence in English. Those who do not possess a bachelor’s degree from a postsecondary institution in a country where English is the principal language of instruction must receive a minimum score of 550 on the Test of English as a Foreign Language (TOEFL).

**Admissions Procedures**

1. All graduate and postbaccalaureate applicants (e.g., Ed.D. applicants, master’s degree applicants, those seeking educational credentials or certificates,) must file a complete graduate application as described in the graduate and postbaccalaureate admission materials at CSU Mentor website (http://www.csumentor.edu). Nursing applicants seeking a second bachelor’s degree should submit the undergraduate application for admission unless specifically requested to do otherwise. Nursing applicants who completed undergraduate degree requirements and graduated the preceding term are also required to complete and submit an application and the $55 nonrefundable application fee. To be assured of initial consideration by more than one campus, it is necessary to submit separate applications (including fees) to

**Campus Tours**

Office of Admissions and Student Recruitment  
(909) 537-5188 tours@csusb.edu

Tours of the Cal State campus are available throughout the year for individuals or groups. Student visitors interested in acquiring firsthand information about the university’s programs or classes may request a meeting with faculty or an admissions counselor. Arrangements can be made to visit the residence halls.

**General Requirements for Admission**

The minimum requirements for admission to postbaccalaureate studies at CSUSB are listed below.

Specifically, a student shall at the time of enrollment:

1. have completed a four-year college course of study and hold an acceptable baccalaureate degree from an institution accredited by a regional accrediting association, or shall have completed equivalent academic preparation as determined by appropriate campus authorities;
2. be in good academic standing at the last college or university attended;
3. have earned a grade point average of at least 3.0 on the last degree completed by the candidate or have attained a grade point average of at least 3.0 (A=4.0) in the last 60 semester (90 quarter) units attempted; and
4. satisfactorily meet the professional, personal, scholastic, and other standards for graduate study, including qualifying examinations, as appropriate campus authorities may prescribe. The campus may make exceptions to these criteria.

Please note that the grade point average requirements at CSUSB are generally higher than the CSU minimum requirements. Applications are reviewed by the Office of Graduate Studies and the program or department to which the student has applied.

Applicants who do not qualify for admission under the provisions cited above may be admitted by special action if, on the basis of acceptable evidence, they are judged to possess sufficient academic, professional and other potential to merit such action. Petitions for admission by special action should be directed to the graduate coordinator of the appropriate master’s program or if there is no specific graduate degree in mind, to the Dean of Graduate Studies. Applicants who do not possess the requisite grade point average for admission to a master’s degree program may submit test scores for the GRE, GMAT or MAT.

**Categories of Admission**

Postbaccalaureate applicants may apply for a degree, a credential or certificate, or may focus on personal or professional growth, depending on their objective.

Students who meet the minimum requirements for postbaccalaureate studies may be considered for admission in one of the four following categories:

- **Postbaccalaureate Classified**, e.g. admission to an education credential program. Students wishing to enroll in a credential or certificate program, will be required to satisfy additional professional, personal, scholastic, and other standards, including qualifying examinations, prescribed by the campus; or
- **Graduate Conditionally Classified**. Applicants may be admitted to a graduate degree program in this category if, in the opinion of appropriate campus authority, deficiencies may be remedied by additional preparation; or
- **Graduate Classified**. To pursue a graduate degree, applicants are required to fulfill all of the professional, personal, scholastic, and other standards, including qualifying examinations, prescribed by the campus.

**Continuous Enrollment**. To retain classified standing in a master’s program after all course work is completed, a student must remain in continuous enrollment in a Continuous Enrollment (698) course in their discipline until a project, thesis or comprehensive examination is completed. See Culminating Experience: Exam, Thesis or Project, for further explanation.

These and other CSU admissions requirements are subject to change as policies are revised and laws are amended. The CSU website Cal State University website (http://www.calstate.edu) and the CSU admissions portal CSU Mentor website (http://www.csumentor.edu) are good sources of the most up-to-date information.

**Admission of Graduates with Three-Year Baccalaureate Degrees from Foreign Universities**

An applicant who has earned a three-year bachelor’s degree from an institution outside of the USA is eligible to apply for admission. The institution must be licensed and/or accredited in its home nation to award diplomas or degrees. Admission is subject to departmental review.

**Graduate and Postbaccalaureate English Language Requirement**

All graduate and postbaccalaureate applicants, regardless of citizenship, whose native language is not English and whose preparatory education was principally in a language other than English must demonstrate competence in English. Those who do not possess a bachelor’s degree from a postsecondary institution in a country where English is the principal language of instruction must receive a minimum score of 550 on the Test of English as a Foreign Language (TOEFL).

**Admissions Procedures**

1. All graduate and postbaccalaureate applicants (e.g., Ed.D. applicants, master’s degree applicants, those seeking educational credentials or certificates,) must file a complete graduate application as described in the graduate and postbaccalaureate admission materials at CSU Mentor website (http://www.csumentor.edu). Nursing applicants seeking a second bachelor’s degree should submit the undergraduate application for admission unless specifically requested to do otherwise. Nursing applicants who completed undergraduate degree requirements and graduated the preceding term are also required to complete and submit an application and the $55 nonrefundable application fee. To be assured of initial consideration by more than one campus, it is necessary to submit separate applications (including fees) to
each. Applications must be submitted on the CSU Mentor website (http://www.csumentor.edu) unless submission of an electronic application is impossible. Those who are unable to submit an electronic application may obtain a paper application from the Graduate Studies Office or the Admissions Office of any California State University campus.

2. Former graduate students of the university must apply for readmission if:
   a. they have been absent for more than one quarter including summer term immediately preceding the quarter for which readmission is sought, or
   b. they have attended other colleges during their absences from California State University, San Bernardino. Students who have attended other colleges during their absences must submit official transcripts from those institutions. Students who have been absent for one quarter must again pay the $55 application fee.

Paper applications, official transcripts, and other application materials should be directed to the Office of Graduate Studies, CH-123. Applications are accessible at CSU Mentor website (http://www.csumentor.edu).

The university begins accepting applications from new and readmitted students on October 1 for the following fall quarter, June 1 for the following winter quarter, August 1 for the following spring quarter and February 1 for the following summer quarter. Applicants for postbaccalaureate programs are limited to the choice of a single campus on each application. If postbaccalaureate applicants wish to be considered by more than one campus, they must submit separate applications and fees to each. Please contact the program for program-specific requirements; some require additional application materials and may have different deadlines.

Readmission of Previously Disqualified Students

After receiving notice of disqualification, a student may petition for readmission to the university on probation. Contact the Dean of Graduate Studies for format.

Admission by Special Action and Probationary Status

An applicant who does not meet university requirements for admission may be admitted by special action by the graduate coordinator of the program the student wishes to enter, or if unsure, by the Dean of Graduate Studies. Such admission may be in a probationary status, if in the opinion of the graduate coordinator, the student is likely to succeed in the program.

Ordinarily, consideration for probationary status is granted only to mature applicants who, while their total college record does not meet the admission requirements, have demonstrated sufficient ability through recent academic work or other means.

Students admitted on probationary status are subject to the probation and disqualification regulations as stated under Academic Regulations. A student admitted on probationary status may be restricted by the graduate coordinator to a limited program.