

# Certificates

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The university offers a variety of programs leading to a certificate of competency in special areas. Certificates may be earned by regularly matriculated or extended learning students and denote successful completion of a prescribed program of study designed to impart specified professional/vocational/career competencies, or produce mastery of the content of a sub-field of an academic major (discipline), or provide exposure to the range of materials in a traditional or emerging interdisciplinary field.

Courses offered for the certificate may be the same ones used to satisfy major, minor, credential or general education requirements. In order to qualify for a certificate, undergraduate candidates must earn a grade point average of 2.0 ("C") or better in applicable course work. Postbaccalaureate candidates must earn a grade point average of 2.5. Standards for individual programs may exceed this minimum. Candidates must also receive two-thirds of their certificate-applicable credit from the university. The transferring of credit or the substitution of courses may occur only after application to the appropriate campus authority.

The certificate is awarded upon confirmation that the requirements for that program have been satisfied. The candidate is responsible for filing an application with the Office of the Registrar for granting of the certificate, no later than the last term of certificate-applicable study, and for notifying the coordinator of the certificate program of completion of required course work. The awarding of a certificate will be noted on the student's transcript.

Further information regarding the certificates offered by the university can be found under the appropriate department.

## Certificate Programs Offered

**Accounting Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/business-public-administration/accounting-certificate>)

Department of Accounting and Finance, JB-459, (909) 537-5704.

**Applied Cultural Anthropology Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/social-behavioral-sciences/anthropology/applied-cultural-anthropology-certificate>)

Department of Anthropology, SB-327J, (909) 537-5502.

**Arabic Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/world-languages-literatures/arabic-certificate>)

Department of World Languages and Literatures, UH-314, (909) 537-5847.

**Archaeology Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/social-behavioral-sciences/anthropology/archaeology-certificate>)

Department of Anthropology, SB-327J, (909) 537-5502.

**Asian Studies Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/communication-studies/asian-studies-certificate>)

Department of World Languages and Literatures, UH-314, (909) 537-5847.

**Bilingual/Cross-Cultural Studies: Spanish/English Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/world-languages-literatures/bilingual-cross-cultural-studies-spanish-english-certificate>)

Department of World Languages and Literatures, UH-314, (909) 537-5847.

**Biotechnology Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/natural-sciences/biology/biotechnology-certificate>)

Department of Biology, BI-329, (909) 537-5305.

**Business Skills for the Artist Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/art/business-skills-artist-certificate>)

Department of Art, VA-105, (909) 537-5802.

**California Indian Languages and Cultures Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/world-languages-literatures/california-indian-language-culture-certificate>)

Department of World Languages and Literatures, UH-314, (909) 537-5847.

**Career and Technical Education Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/education/educational-leadership-technology/career-technical-studies-certificate>)

Department of Educational Leadership and Technology, CE-374, (909) 537-7404.

**Coaching Certificate (not offered in the 2018/19-2019/20 Academic Years)**

Department of Kinesiology, HP-120, (909) 537-5349.

**Communication Skills Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/communication-studies/communication-skills-certificate>)

Department of Communication Studies, UH-018, (909) 537-5815.

**Computer Systems and Programming Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/natural-sciences/computer-science-engineering/computer-systems-programming-certificate>)

School of Computer Science and Engineering, JB-307, (909) 537-5326.

**Cyber Security Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/business-public-administration/cyber-security-certificate>)

Department of Information and Decision Sciences, JB-460, (909) 537-5723.

**Cyber Security Professional Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/business-public-administration/cyber-security-professional-certificate>)

Department of Information and Decision Sciences, JB-460, (909) 537-5723.

**Education Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/education/teacher-education-foundations/education-certificate>)

Department of Teacher Education and foundations, CE-261, (909) 537-7405.

**Fitness Management Certificate (not offered in the 2018/19-2019/20 Academic Years)**

Department of Kinesiology, HP-120, (909) 537-5349.

**French/English Translation Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/world-languages-literatures/french-english-translation-certificate>)

Department of World Languages and Literatures, UH-314, (909) 537-5847.

**Gender and Sexuality Studies Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/education/teacher-education-foundations/gender-sexuality-studies-certificate>)

Department of Teacher Education and foundations, CE-261, (909) 537-7405.

**Geographic Information Systems Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/social-behavioral-sciences/geography-environmental-studies/geographic-information-systems-certificate>)

Department of Geography and Environmental Studies, SB-327J, (909) 537-5519.

**German/English Translators Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/world-languages-literatures/german-english-translators-certificate>)

Department of World Languages and Literatures, UH-314, (909) 537-5847.

**Gerontology Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/natural-sciences/health-science-human-ecology/gerontology-certificate>)

Department of Sociology, SB-327, (909) 537-5541.

**Health Care Management Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/natural-sciences/health-science-human-ecology/health-care-management-certificate>)

Department of Health Science and Human Ecology, PS-226, (909) 537-5339.

**Health Equity and Health Disparities** (<http://bulletin.csusb.edu/colleges-schools-departments/interdisciplinary-studies/health-equity-health-disparities-certificate>)

Undergraduate Interdisciplinary Studies. Undergraduate Studies, UH-353, (909) 537-7012.

**Healthcare Spanish, Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/world-languages-literatures/healthcare-spanish-certificate>)

Department of World Languages and Literatures, UH-314, (909) 537-5847.

**Hospitality Management, Certificate (not offered in the 2018/19-2019/20 Academic Years)**

Department of Marketing, JB-458, (909) 537-5749.

**Information Systems Management Certificate**  
(<http://bulletin.csusb.edu/colleges-schools-departments/business-public-administration/information-systems-management-certificate>)

Department of Information and Decision Sciences, JB-460, (909) 537-5723.

**International Relations Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/social-behavioral-sciences/political-science/international-relations-certificate>)

Department of Political Science, SB-112, (909) 537-5535/5534.

**Introductory Actuarial Science Certificate**  
(<http://bulletin.csusb.edu/colleges-schools-departments/natural-sciences/mathematics/introductory-actuarial-science-certificate>)

Department of Mathematics, JB-370, (909) 537-5361.

**Introductory Mathematics Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/natural-sciences/mathematics/introductory-mathematics-certificate>)

Department of Mathematics, JB-370, (909) 537-5361.

**Islamic and Middle Eastern Studies Certificate**  
(<http://bulletin.csusb.edu/colleges-schools-departments/social-behavioral-sciences/islamic-middle-eastern-studies-certificate>)

Department of History, SB-327F, (909) 537-5524.

**Japanese Language and Culture Certificate**  
(<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/world-languages-literatures/japanese-language-culture-certificate>)

Department of World Languages and Literatures, UH-314, (909) 537-5847.

**Museum Studies Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/social-behavioral-sciences/anthropology/museum-studies-certificate>)

Department of Anthropology, SB-327J, (909) 537-5502.

**Native Nations/Indigenous People Certificate**  
(<http://bulletin.csusb.edu/colleges-schools-departments/social-behavioral-sciences/native-nations-indigenous-peoples-studies-certificate>)

College of Social and Behavioral Sciences, SB-207, (909) 537-7500

**Puppetry Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/theatre-arts/puppetry-certificate>)

Department of Theatre Arts, PA-111, (909) 537-5876.

**Recreation Leadership Certificate (not offered in the 2018/19-2019/20 Academic Years)**

Department of Kinesiology, HP-120, (909) 537-5349.

**Real Estate Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/business-public-administration/real-estate-certificate>)

Department of Accounting and Finance, JB-459, (909) 537-5704

**Social Media Entrepreneurship and Innovation** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/communication-studies/social-media-entrepreneurship-innovation-certificate>)

College of Extended Learning,

**Social Services Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/social-behavioral-sciences/sociology/social-services-certificate>)

Department of Sociology, SB-327, (909) 537-5541.

**Spanish for Public Services Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/world-languages-literatures/spanish-public-services-certificate>)

Department of World Languages and Literatures, UH-314, (909) 537-5847.

**Supply Chain Management Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/business-public-administration/supply-chain-management-certificate>)

Department of Information and Decision Sciences, JB-460, (909) 537-5723.

**Theatre for Youth Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/theatre-arts/theatre-youth-certificate>)

Department of Theatre Arts, PA-111, (909) 537-5876.

**Urban Planning Certificate (not offered in the 2018/19-2019/20 Academic Years)**

Department of Geography and Environmental Studies, SB-327J, (909) 537-5519.

**Writing: Creative Writing Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/english/creative-writing-certificate>)

Department of English, UH-334, (909) 537-5824.

**Writing: Professional Writing Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/english/professional-writing-certificate>)

Department of English, UH-334, (909) 537-5824.

**The following certificates are restricted to postbaccalaureate/graduate students only**

**Conflict Management Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/communication-studies/conflict-management-certificate>)

Department of Communication Studies, UH-018, (909) 537-5815 or  
Department of Management, JB-461, 537-5731.

**Counseling Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/education/special-education-rehabilitation-counseling/counseling-certificate>)

Department of Special Education, Rehabilitation and Counseling, CE-243, (909) 537-5606.

**E-Learning Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/education/educational-leadership-technology/elearning-certificate>)

Department of Educational Leadership and Technology, CE-374, (909) 537-7404.

**Education of the Gifted and Talented Certificate (not offered in the 2018/19-2019/20 Academic Years)**

Department of Special Education, Rehabilitation and Counseling, CE-243, (909) 537-5606.

**Educational Technology Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/education/educational-leadership-technology/educational-technology-certificate>)

Department of Educational Leadership and Technology, CE-374, (909) 537-7404.

**Intelligence Methodology Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/social-behavioral-sciences/political-science/intelligence-methodology-certificate>)

National Security Studies Office, SB-112, (909) 537-5534.

**Reading and Literacy Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/education/teacher-education-foundations/reading-language-arts-certificate>)

Department of Teacher Education and foundations, CE-261, (909) 537-7405.

**Rehabilitation Counseling Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/education/special-education-rehabilitation-counseling/rehabilitation-counseling-certificate>)

Department of Special Education, Rehabilitation and Counseling, CE-243, (909) 537-5606.

**School Business Management Certificate (not offered in the 2018/19-2019/20 Academic Years)**

Department of Educational Leadership and Technology, CE-374, (909) 537-7404.

**Teaching English as a Second Language Certificate** (<http://bulletin.csusb.edu/colleges-schools-departments/arts-letters/english/teaching-english-second-language-certificate>)

Department of English, UH-334, (909) 537-5824.